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MAE HWN YN GYFARFOD Y MAE GAN Y CYHOEDD HAWL EI FYNYCHU

Dydd Llun, 21 Medi 2020

Annwyl Syr/Madam

CYDBWYLLGOR CRAFFU (MONITRO'R GYLLIDEB)

Cynhelir cyfarfod o'r Cydbwyllgor Craffu (Monitro'r Gyllideb) yn Siambr y Cyngor, Canolfan Ddinesig on Dydd Llun, 28ain Medi, 2020 am 10.00 am.

Yn gywir

Michelle Morris
Rheolwr Gyfarwyddwr

AGENDA

1. CYFIEITHU AR Y PRYD

Mae croeso i chi ddefnyddio'r Gymraeg yn y cyfarfod, mae angen o leiaf 3 diwrnod gwaith o rybudd os dymunwch wneud hynny. Darperir gwasanaeth cyfieithu ar y pryd os gwneir cais.

2. YMDDIHEURIADAU

Derbyn ymddiheuriadau.

3. DATGANIADAU BUDDIANT A GODDEFEBAU

We welcome correspondence in the medium of Welsh or English. / Croesawn ohebiaith trwy gyfrwng y Gymraeg neu'r Saesneg.

Derbyn datganiadau buddiant a goddefebau.

4. **AMSER CYFARFODYDD Y DYFODOL**

Ystyried amser cyfarfodydd y dyfodol.

5. **CYD-BWYLLGOR CRAFFU (MONITRO CYLLIDEB)** 5 - 14

Derbyn cofnodion cyfarfod y Cydbwyllgor Craffu (Monitro'r Gyllideb) a gynhaliwyd ar 9 Mawrth 2020.

(Dylid nodi y cyflwynir y cofnodion er pwyntiau cywirdeb yn unig).

6. **DALEN WEITHREDU – 9 MAWRTH 2020** 15 - 24

Derbyn y ddalen weithredu.

7. **MONITRO'R GYLLIDEB REFENIW - 2020/2021, RHAGOLWG ALLDRO HYD 31 MAWRTH 2021 (FEL AR 30 MEHEFIN 2020)** 25 - 72

Ystyried adroddiad y Prif Swyddog Adnoddau

8. **MONITRO'R GYLLIDEB GYFALAF, RHAGOLWG AR GYFER BLWYDDYN ARIANNOL 2020/2021 (FEL AR 30 MEHEFIN 2020)** 73 - 92

Ystyried adroddiad y Prif Swyddog Adnoddau.

9. **DEFNYDDIO CRONFEYDD WRTH GEFN CYFFREDINOL AC WEDI'U CLUSTNODI 2019/2020** 93 - 106

Ystyried adroddiad y Prif Swyddog Adnoddau.

At: Cynghorwyr S. Healy (Cadeirydd)
M. Cook (Is-gadeirydd)
P. Baldwin
D. Bevan
G. Collier
M. Cross
G. A. Davies
G. L. Davies
M. Day
P. Edwards
L. Elias
K. Hayden
J. Hill

W. Hodgins
M. Holland
J. Holt
H. McCarthy
C. Meredith
J. Millard
M. Moore
J. C. Morgan
J. P. Morgan
L. Parsons
G. Paulsen
K. Pritchard
K. Rowson
T. Sharrem
T. Smith
B. Summers
S. Thomas
H. Trollope
D. Wilkshire
B. Willis
L. Winnett
T. Baxter
A. Williams

Pob Aelod arall (er gwybodaeth)
Rheolwr Gyfarwyddwr
Prif Swyddogion

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COUNTY BOROUGH OF BLAENAU GWENT

**REPORT TO: THE CHAIR AND MEMBERS OF THE JOINT
SCRUTINY COMMITTEE (BUDGET MONITORING)**

**SUBJECT: JOINT SCRUTINY COMMITTEE
(BUDGET MONITORING) –
9TH MARCH, 2020**

REPORT OF: DEMOCRATIC SUPPORT OFFICER

PRESENT: COUNCILLOR S. HEALY (CHAIR)

Councillors M. Cook
M. Cross
G.A. Davies
G.L. Davies
M. Day
P. Edwards
K. Hayden
W. Hodgins
J. Hill
J. Holt
C. Meredith
H. McCarthy
J.C. Morgan
J.P. Morgan
L. Parsons
K. Pritchard
T. Smith
B. Summers
S. Thomas
H. Trollope
J. Wilkins
B. Willis
L. Winnett

WITH: Chief Officer Resources
Corporate Director of Social Services
Interim Corporate Director of Education
Head of Community Services
Scrutiny & Democratic Officer/Advisor

ITEM	SUBJECT	ACTION
No. 1	<p><u>SIMULTANEOUS TRANSLATION</u></p> <p>It was noted that no requests had been received for the simultaneous translation service.</p>	
No. 2	<p><u>APOLOGIES</u></p> <p>Apologies for absence were received from: -</p> <p>Councillors G. Paulsen and T. Sharrem</p>	
No. 3	<p><u>DECLARATIONS OF INTERESTS AND DISPENSATIONS</u></p> <p>Councillor J.C. Morgan declared an interest in the following:</p> <p>Item No. 5 Capital Budget Monitoring, Forecast for 2019/2020 Financial Year (as at 31st December, 2019) (<i>Tredeggar HLF</i>)</p> <p>Councillors W. Hodgins & L. Parsons declared an interest in the following item:</p> <p>Item No. 7 Revenue Budget Monitoring – 2019/2020 Forecast Outturn to 31st March, 2020 (as at 31st December, 2019) (<i>Aneurin Leisure Trust</i>)</p>	
No. 4.	<p><u>JOINT SCRUTINY COMMITTEE (BUDGET MONITORING)</u></p> <p>The Minutes of the Joint Scrutiny Committee meeting held on 28th January, 2020 were submitted.</p> <p>The Committee AGREED that the Minutes be accepted as a true record of proceedings.</p>	
No. 5	<p><u>ACTION SHEET – 18TH NOVEMBER, 2019</u></p> <p>The action sheet arising from the Joint Scrutiny (Budget Monitoring) Committee held on 18th November, 2019 was submitted, whereupon:-</p>	

	<p><u>Civil Parking Enforcement</u></p> <p>A discussion ensued when Members' expressed concern that schools were not being prioritised for patrols, but patrols were being undertaken of other areas that were not deemed a priority.</p> <p>A Member sought information on the number of parking fines that had been issued in every area of the Borough, and the Chair confirmed that this information would be provided.</p> <p>Another Member referred to the access road to Tredegar Sports Centre which was subject to yellow lines and within the boundary of Tredegar Comprehensive, and asked whether patrols could be undertaken within the site.</p> <p>A brief discussion ensued when Members expressed concern that no Officer within the Environment Department was available to answer questions on the Civil Parking Enforcement, and the Chair undertook to raise this issue with the Corporate Director Regeneration & Community Services.</p> <p>A Member pointed out that it was agreed previously that the Borough's town centres and schools would be prioritised in the first instance, however, patrols would also be undertaken of other areas.</p> <p>The Committee AGREED, subject to the foregoing, that the Action Sheet be noted.</p> <p>The Head of Community Services joined the meeting at this juncture.</p>	<p>Head Commu nity Service s</p>
<p>No. 6</p>	<p><u>CAPITAL BUDGET MONITORING, FORECAST FOR 2019/2020 FINANCIAL YEAR (AS AT 31ST DECEMBER, 2019)</u></p> <p>Consideration was given to report of the Chief Officer Resources.</p> <p>The Chief Officer Resources presented the report which provided a forecast financial position to the end of March, 2020 across all Portfolio, and also provide details of any significant adverse and/or favourable variances.</p>	

The overall financial position as forecast at 31st December, 2019 indicated a nil variance against a total in year capital budget of £23.7m, and it was anticipated that all in year capital expenditure would be fully funded.

The following points were then raised by Members:-

Active Living Services – Splash Pad

A Member said when this was previously reported to Committee the funding was estimated at £144k. He asked why this figure had now reduced to £110k and also requested an update on progress of the splash pad.

In response the Chief Officer Resources said she understood that the figure of £144,699k in the previous report was an error. No additional monies had been allocated to the project other than the £110k funded by Welsh Government.

A discussion ensued when the Corporate Director Social Services explained that a request for additional money was made to Welsh Government, and they granted £20k, however, this additional funding was subject to a deadline for spending the monies. This was not possible as a definite site had not been agreed so the extra funding did not come to fruition. In relation to the Festival Park site, he was aware that discussions were currently taking place regarding a possible change in ownership of the site, and a report would be submitted when more information was available.

A Member said Parc Bryn Bach would have been a more suitable site for the project and felt that this had not been adequately pursued.

Another Member felt it was time to consider other options, rather than 'sitting' on the money, and the Corporate Director confirmed that another option was being considered in the event that the Festival Park site does not materialise.

A discussion ensued when a Member asked whether it was intended to revisit the option for the project at Parc Bryn Bach.

The Corporate Director explained that one of the problems initially was the lack of ground required for the project. Also

the Leisure Trust did not see it as a financially viable project for them in terms of the extensive equipment required and the ongoing maintenance cost of the facility.

CCTV Update

A Member asked whether the Police were able to access the Council's CCTV system.

The Chief Officer Resources said they did not have access and when they require footage we download it and provide it to them. However, access for the Police was being considered but it was a complex in terms of technology.

A Member requested that an update on CCTV be provided for a future meeting.

The Chair agreed that a report would be scheduled into the Corporate Overview Scrutiny Committee's Forward Work Programme.

Electric Vehicle Charge Points

In response to question raised by a Member regarding the electric vehicle charging points, the Head of Community Services explained that funding was allocated on a Gwent wide basis, and Consultants were appointed to identify the most suitable locations. He understood that the sites had already been determined.

A discussion ensued when the Officer confirmed that the electric charging point in the multi storey car park had been vandalised. He said vandalism of charging points would be a challenge for the Council moving forward and the costs needed for repairs.

LTF Metro Plus

A discussion ensued when a Member expressed concern that Members had not been provided with an update on progress of the LTF Metro Plus, and that the Corporate Director Regeneration & Community Services should have been in attendance to answer questions.

	<p>The Chief Officer Resources said she was unable to provide details on the scheme. She said Appendix 2 identified which schemes had been allocated additional grant funding.</p> <p>The Chair requested that an update on the LTF Metro Plus be included as an action.</p> <p>The Head of Community Services said he understood that the additional money was allocated through City Deal for further consultancy investigation and feasibility study.</p> <p><u>Abertillery LC Demolition</u></p> <p>In response to a question raised the Head of Community Services explained that legal advice was being sought on the value of the claim prior to submission. A report was intended in due course.</p> <p><u>Cemeteries</u></p> <p>A Member said a maintenance programme of the Borough's cemeteries had been agreed, and asked why no money had been spent to date.</p> <p>The Head of Community Services explained that prior to the Christmas period Members went through the capital budget and allocated funding for works to cemeteries for the next 2 or 3 years. Funding of £70k was allocated for year 1, commencing 1st April, 2020, and a list of works was currently being drawn up in line with that funding profile.</p> <p>The Committee AGEED to recommend that the report be accepted and Members:</p> <ul style="list-style-type: none"> i. Continue to support appropriate financial control procedures agreed by Council; ii. Note the budgetary control and monitoring procedures in place within the Capital Team to safeguard Authority funding 	
No. 7	<p><u>REVENUE BUDGET MONITORING – 2019/2020 FORECAST OUTTURN TO 31ST MARCH, 2020 (AS AT 31ST DECEMBER, 2019)</u></p>	

Consideration was given to report of the Chief Officer Resources.

The Chief Officer Resources presented the report which provided Members with the forecast financial outturn position across all portfolios for the financial year 2019/20, and reviewed the actions taken forward to move towards a balanced outturn position.

The Officer went through the report and highlighted points contained therein. The forecast end of year adverse variance had increased by £57k since quarter 2. Four portfolios were forecasting adverse variances totalling £0.216m, however, there were a number of cost pressures identified across all portfolios. Appendix 1 highlighted those services where the adverse variance exceeded £15k, and Action Plans to address those cost pressures were highlighted in Appendix 4.

The following points were then raised by Members:

Meals on Wheels

A Member referred to the increase in the adverse variance within Meals on Wheels, and questioned whether the service was being promoted within hospitals etc.

The Head of Community Services confirmed that marketing was being undertaken, as this was identified as part of the review of the service, but unfortunately the amount of meals being requested had seemed to plateau. The adverse variance was a carryover, and was the result of unrealistic income targets.

Littering and Dog Control Orders

A Member asked whether the adverse variance was money owed to the Authority in the way of fixed penalty notices.

In response the Chief Officer Resources explained that the adverse variance was due to the fact that less fines were being generated.

The Member said he understood that Public Protection had agreed to extend the current enforcement contract and

asked whether this would increase the adverse variance further.

The Head of Community Services said under the new contract arrangements there would be zero cost to the Authority.

Cwmcrachen Caravan Site

A Member expressed concern regarding the adverse variance, and the Head of Community Services confirmed that measures were being put in place to address the issue.

ICT Service

In response to a question raised by a Member the Chief Officer Resources reported that the updated forecast for the ICT Service was a balanced budget.

Flood Defence & Land Drainage

A Member referred to the recent flooding experienced within the Borough and asked whether a more prudent budget should be put in place for future years.

The Chief Officer Resources said it was predicted that the current budget of approximately £55k would be utilised this year. However, any future issues arising could be considered as part of the budget setting process.

The Head of Community Services said the budget was proportional in terms of the Authority's Flood Management Action Plan which was reported to Scrutiny on an annual basis. In relation to the recent flooding there would be opportunity to bid for Welsh Government funding, and he confirmed that the Action Plan would be closely monitored to establish future requirements.

Grounds Maintenance (Income from letting of playing fields, ground rent & wayleaves)

A Member requested more detailed information on the income generated, and the Chief Officer Resources undertook to investigate.

**Chief
Officer
Resour
ces**

	<p><u>Environmental Health (Public Protection collaboration with Torfaen CC)</u></p> <p>A Member asked whether the end of the collaboration arrangement with Torfaen had attributed to the adverse variance.</p> <p>The Chief Officer Resources said the revised estimate was based on an income stream of £108k, but it was likely that £86k would be achieved. She undertook to check whether this was the result of the end of the collaboration.</p> <p>A further brief discussion ensued when Officers clarified points raised by Members regarding various budgets.</p> <p>Councillor W. Hodgins left the meeting at this juncture.</p> <p>The Committee AGREED to recommend that the report be accepted and noted the action plans attached at Appendix 4, developed to address the forecast adverse variances at the end of December 2019 (Option 1).</p>	<p>Chief Officer Resour ces</p>
<p>No. 8</p>	<p><u>USE OF GENERAL AND EARMARKED RESERVES 2019/2020</u></p> <p>Consideration was given to report of the Chief Officer Resources.</p> <p>The Chief Officer Resources presented the report which provided the forecast reserves position for 2019/20 as at Quarter 3 (31st December, 2019).</p> <p>The Officer went through the report and highlighted points contained therein. She confirmed that the forecast position at year-end 2019/20 was an increase of £0.185m to £6.079m which represented 4.54% of net revenue expenditure, and £0.718m above the 4% target level of £5.361m. This increase indicated some progress towards strengthening the financial resilience of the Council and allowed a buffer to deal with unexpected future issues.</p> <p>This increase was due to £117k contribution as agreed by Council during the 2019/20 budget setting process; and £132k reduction in the Fire Service Precept charge following</p>	

additional funding from Welsh Government for the increase in employer's pension contributions.

The Officer concluded that as a result of the positive provisional settlement, the Council had approved an increase to Reserves in excess of £1.5m for 2020/21 to support medium term financial planning and strengthening the Council's financial resilience.

Members commended the report.

The Committee AGREED to recommend that the report be accepted and:

- i. Noted the planned forecast increase of General Reserve to 4.54% (above the 4% target level) for 2019/20 and future years strengthening the Council's Financial Resilience;
- ii. Noted the impact the £0.064m forecast adverse variance for 2019/20 would have on the General Reserve target; and
- iii. Continue to challenge budget overspends and implement appropriate Service Action Plans, where required.

Blaenau Gwent County Borough Council

Action Sheet

Joint Budget Scrutiny Committee – 9th March 2020

Item	Action to be Taken	By Whom	Action Taken
5	<u>Action Sheet – 18th November 2019</u> Civil Parking Enforcement – A Member requested information on the number of fines that have been issued outside of school grounds.	Clive Rogers	After a period of grace and education, commenced issuing Penalty Charge Notices [PCN's] on 10 th September 2019. Civil parking officers from this period up to March visited 1 school per day with direction to warn and educate parents giving them a 5-minute grace period to move cars rather than outright fines and as a result, very few if any tickets were issued over this period.
6	<u>Capital Budget Monitoring – 2019/20 Forecast Outturn</u> A Member requested an update on CCTV. A Member referred to page 31 'Infrastructure' – LTF Metro Plus and requested a progress update.	Democratic and Scrutiny Officer Ellie Fry	Report attached FOR INFORMATION that was presented to the Corporate Overview Scrutiny Committee on 11 th September 2020. Work is progressing on the LTF projects, one part of which is land acquisition. This is at a commercially sensitive stage at the moment and a progress report will be brought to scrutiny in November.
7	<u>Revenue Budget Monitoring – 2019/20 Forecast Outturn</u> Members referred to 'Fees and Charges': <ul style="list-style-type: none">Page 53 Grounds Maintenance – <i>Income from letting of playing fields, ground rent and way</i>	Rhian Hayden	Ground Maintenance Fees & Charges analysed as follows:

Item	Action to be Taken	By Whom	Action Taken																
	<p><i>leaves</i> – and requested that the information be further broken down;</p> <ul style="list-style-type: none"> Page 56 Environmental Health – <i>Public Protection Collaboration with Torfaen CC</i>, and enquired if the variance was attributed to the collaboration coming to an end. 	Rhian Hayden / Dave Thompson	<table border="1" data-bbox="1256 172 1861 592"> <thead> <tr> <th data-bbox="1256 172 1677 323"></th> <th data-bbox="1677 172 1861 323">2019/20 Provisional Outturn £</th> </tr> </thead> <tbody> <tr> <td data-bbox="1256 323 1677 360">External SLAs</td> <td data-bbox="1677 323 1861 360">65,854</td> </tr> <tr> <td data-bbox="1256 360 1677 397">Rent & Wayleaves</td> <td data-bbox="1677 360 1861 397">14,663</td> </tr> <tr> <td data-bbox="1256 397 1677 434">Football</td> <td data-bbox="1677 397 1861 434">7,129</td> </tr> <tr> <td data-bbox="1256 434 1677 470">Rugby</td> <td data-bbox="1677 434 1861 470">5,809</td> </tr> <tr> <td data-bbox="1256 470 1677 507">Utilities</td> <td data-bbox="1677 470 1861 507">9,088</td> </tr> <tr> <td data-bbox="1256 507 1677 544">Other</td> <td data-bbox="1677 507 1861 544"><u>12,409</u></td> </tr> <tr> <td data-bbox="1256 544 1677 592"></td> <td data-bbox="1677 544 1861 592"><u>114,952</u></td> </tr> </tbody> </table> <p>The adverse variance report at Q3 is a result of the termination of the collaboration for Public Protection. As at the end of March 2020 the provisional outturn is an adverse variance of £27,312.</p>		2019/20 Provisional Outturn £	External SLAs	65,854	Rent & Wayleaves	14,663	Football	7,129	Rugby	5,809	Utilities	9,088	Other	<u>12,409</u>		<u>114,952</u>
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Joint Budget Scrutiny Committee

Action from the Committee on 9th March 2020

A Member requested an update on CCTV.

Response to Action:

For information only – attached is a report that was presented and supported by the Corporate Overview Scrutiny Committee on 11th September 2020.

Report Subject: Position Statement on the Council's CCTV system (April – August 2020)

1. Purpose of the Report

- 1.1 To provide an update on the Council's CCTV system covering the period April to August 2020 (during the COVID-19 Pandemic).

2. Scope and Background

- 2.1 A comprehensive position statement was provided on the Council's CCTV System to the Corporate Overview Scrutiny Committee on 12th February 2020. This report summarised the background of the transition to the new system, key information on CCTV system technical aspects and locations on camera equipment, and also initial performance information on the use of the system from 30 July 2019 to 15 January 2020.
- 2.2 Following the onset of the COVID-19 pandemic in March 2020 consideration was given to the provision of the CCTV service with Corporate Leadership Team agreeing that it would continue with a limited restriction on access to footage for the most serious incidents. Furthermore, taking into consideration the national guidance for the pandemic response and in-line with staffing capacity and safety measures the operating of the system has mostly been carried out remotely by staff working from home, as opposed to through the CCTV Control Room at the Civic Centre.
- 2.3 Gwent Police were fully engaged in the process outlined above, and new COVID-19 protocols were established for requesting and retrieving footage for lockdown and out of hours' arrangements.
- 2.4 Technical support and interaction with the CCTV system providers, (IDS) during the COVID-19 pandemic lockdown period also witnessed some challenges as a consequence of national restriction, e.g. system investigations, site visits, dealing repairs, accessing supporting buildings for resetting systems.
- 2.5 There continue to be 53 CCTV cameras installed on 33 specific posts in seven CCTV zone areas. These zones cover Ebbw Vale, Abertillery, Brynmawr, Tredegar, Cwm, Blaina and Llanhilleth train station. Each zone is legally compliant through Data Protection Impact Assessments (DPIAs) in-line with the expectation of the Surveillance Camera Commissioner. No

changes have been made to the locations of the cameras during this period.

- 2.6 As part of the move to this CCTV system, four deployable cameras were purchased. These remain in the testing phase having not being deployed during the COVID-19 pandemic.

3. **Options for Recommendation**

3.1 **Option One**

That the Committee considers the information provided in the position statement on the CCTV function during the COVID-19 pandemic.

3.2 **Option Two**

That the Committee considers and provides comment on the position statement on the CCTV function during the COVID-19 pandemic.

4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**

- 4.1 The provision of a CCTV service is non-statutory function and not required under legislation, however the CCTV system is one of a range of tools the Council uses with its partners to tackle crime and disorder, in-line with the requirements of its Community Safety Partnerships (CSP) powers.

- 4.2 In utilising CCTV to tackle crime and disorder the Council is contributing to the Blaenau Gwent Well-being Plan Objective for Safe and Friendly Communities.

5. **Implications Against Each Option**

5.1 ***Impact on Budget (short and long term impact)***

- 5.1.1 As of month five of 2020/21 the CCTV budget is underspent, as a consequence of reduced staffing costs. To be able to respond to the new working arrangements during the COVID-19 Pandemic additional IT equipment was procured to ensure appropriate access the CCTV Control Room from remote locations.

- 5.1.2 On-going consideration needs to be given to the efficient operation of the system with the budget being utilised for preventative maintenance including regular replacement of components such as recording media (hard drives), cameras, wireless transmission equipment, and ICT equipment such as server and PC's. Without this the system will degrade and become obsolete due to its location within the external environment and future technological and software changes.

5.2 ***Risk including Mitigating Actions***

5.2.1 **Legal Compliance**

There is risk associated with non-compliance of good practice guidance provided by the Surveillance Commissioners and GDPR requirements

This risk will be mitigated by the appropriate policies / strategies being in place ensuring compliance with legislation and best practice, which have been included into the appropriate forward work programmes for Council business for 20/21.

5.2.2 Revenue Implications moving forward

There is a risk that unforeseen revenue costs related to dealing with operation of the CCTV arrangements will exceed the agreed budget.

This will need to be kept under review and corrective action taken as appropriate as part of normal budget monitoring.

5.2.3 Technical Issues

During this period Technical Services have put in place weekly and monthly checks to monitor the system. When required the contractor (IDS) is immediately informed of any faults.

Technical Services continue to hold regular meetings with the contractor (IDS) to discuss the status of the system, any future remedial works required and what future improvements will need to be considered.

Due to the reduced data transfer rates resulting from removing the high cost rental fibre lines from the previous scheme, there are operational issues with retrieval in some instances of extremely large volume of video images when requested by Authorised Organisations such as the Police. Technical Services are currently working with SRS and BT Openreach to investigate options to increase the data speeds at the hub sites.

In terms of specific technical issues in the Blaina Zone, Technical Services are currently working with Western Power Distribution (WPD) and the Contractor (IDS) to investigate and restore the power to the CCTV Columns (previously supplied from old Council Office on the High Street). Consideration will also be given to the option to install a new BT Openreach fibre line to improve transfer speeds and reliability. Technical Services are awaiting costs.

Technical Services are due to install Dynamic DNS on the CCTV system to allow checks and software maintenance to be carried out remotely.

5.3 Legal

- 5.3.1 The Council when operating a surveillance camera system needs to operate within the appropriate legislation e.g. Human Rights and Data Protection laws. The Surveillance Camera Commissioner provides guidance via the Surveillance Camera Code of Practice to support

appropriate compliance. A crucial step to ensure that the Council is operating in-line with these expectations is the completion of Data Protection Impact Assessment (DPIA) for the CCTV cameras and supporting systems. All current DPIAs remain relevant and lawful with the 'pressing need' to capture CCTV images.

- 5.3.2 The Control Room where images captured by the system can be checked and transferred is restricted to authorised people. The Council has an obligation to guard against unauthorised use, access or disclosure. During COVID-19 the Control Room has only been accessed in-line with appropriate arrangements for accessing the Civic Centre (e.g. access on Tuesday and Thursday between 9am and 1pm). Both technical and operational access has been required during the COVID-19 Pandemic.
- 5.3.4 There is a requirement for the Council to regularly review the CCTV system to ensure it remains justified, with an expectation from the use of the DPIA process on an annual cycle. This process will be delayed to the Spring 2021 as a consequence of the COVID-19 pandemic.

5.4 ***Human Resources***

- 5.4.1 The Council's Senior Information Risk Officer (SIRO) is the Chief Officer Resources, aligned to the responsibilities via the General Data Protections Regulations (GDPR).
- 5.4.2 The Council's Technical Services Team has project managed the tendering, design, and implementation of the Council's CCTV's system, and continue to provide the technical support required during the COVID-19 Pandemic.
- 5.4.3 The Policy Team (Community Safety) continue to provide policy support to ensure that the Council is taking into consideration the Surveillance Camera Code of Practice, and has continued to provide operational support to enable the transfer of imagery to responsible authorities such as Gwent Police during the COVID-19 pandemic (March to August 2020) handling all enquiries for CCTV evidence packets to Gwent Police, whilst offering 24/7 cover for any major emergency incidents.

6. **Supporting Evidence**

6.1 ***Performance Information and Data***

- 6.1.1 The CCTV system has remained operational and has been actively providing high quality digital imagery to appropriate responsible authorities, such as Gwent Police, to aid the detection and prevention of crime and disorder across the local areas during the COVID-19 Pandemic.

- 6.1.2 Following the installation of the system there continues to be a number of technical issues with operational delivery. The technical and external issues have included security and stability of the local low voltage power supplies, use of existing columns and their condition, local wireless interference, outages in broadband lines, vandalism, adverse weather conditions and premature failure of equipment. The issues may continue into the foreseeable future, and as noted above Technical Services are implementing procedures to regularly monitor the system status and undertaking remedial works. The result of these issues has been and may continue to be that the transmission and recording of images has been and maybe interrupted at some periods.
- 6.1.3 Since 1 April 2020, in-line with the COVID-19 Pandemic arrangements with Gwent Police, there have been 26 incidents where CCTV footage was requested; 1 from a member of the public, 1 from a local business and 24 requests from the Police. It is noted that the Police did not follow up with details in relation to 2 of these initial incident enquiries.
- 6.1.4 11 Evidence Packets were produced to support Police enquiries and investigations, which include: Assault / Threat (3), Burglary/Attempt Burglary (2), Hate/Racial Crime (2), Knife (1), Arson (1), Criminal Damage (1), and Road Traffic Collision (1).
- 6.1.5 Of the 24 Incidents, there were 11 where no CCTV evidence was provided, the reasons include:
- No BGCBC CCTV in the area: 4
 - 'Incident not deemed 'serious enough' in-line with agreed COVID-19 arrangements at the time: 2
 - Operational issues with cameras or system: 1
 - Incident beyond the view of available CCTV: 1
 - No evidence found on CCTV footage: 1
 - Matter resolved via other means: 1
 - Discussions with Police ongoing: 1
- 6.1.6 **Compliance update**
The cameras that are recording in each of the zones have been subject to the necessary DPIAs and have been approved and signed off by the Council's Senior Information Risk Officer (SIRO).
- 6.1.7 The CCTV Policy and Operating Framework for the Council is being revised in-line with the new GDPR Privacy Commissioner expectation.
- 6.2 ***Expected outcome for the public***
The provision of CCTV is in place to assist with the prevention and detection of crime and disorder. The DPIA process described above ensures that appropriate consideration is given to the pressing need for surveillance to ensure that the Council is lawfully breaching people's rights under relevant legislation such as human rights and data protection.
- 6.3 ***Involvement (consultation, engagement, participation)***

As part of the implementation of the CCTV system, there was extensive involvement with Gwent Police who also represented views from town centres traders. This dialogue included discussions on the camera positions to identify overlaps and obsolete positions. Gwent Police were fully engaged in the service provision arrangements for CCTV imagery requests during the COVID-19 pandemic.

6.4 ***Thinking for the Long term (forward planning)***

The new CCTV system utilises up-to-date hi-tech equipment and software which will provide a long-term CCTV solution, as long as there is appropriate investment in the running, upkeep and maintenance of the overall system. An annual review process will support this process, and allow for forward planning and technological advancement to be regularly considered.

The CCTV Policy and Operating Framework for the Council is being revised in-line with the new GDPR Privacy Commissioner expectation.

6.5 ***Preventative focus***

The CCTV system provides a service which is focused on reactively providing evidence to police in relation to crime and disorder which will have already occurred.

6.6 ***Collaboration / partnership working***

There has been extensive collaboration with Gwent Police in relation to the implementation of the CCTV system, and this with appropriate protocol changes implemented for interactions during the COVID-19 Pandemic.

6.7 ***Integration(across service areas)***

The new policy and strategy framework for CCTV for the Council, taking into account the Surveillance Camera Code of Practice, will look to take wider consideration of CCTV as a whole, which is utilised by the Council.

6.8 ***EqlA(screening and identifying if full impact assessment is needed)***

As this is a progress report there is no requirement to carry out an Equality Impact Assessment. Equality Issues are considered as part of the operational delivery of the service.

7. **Monitoring Arrangements**

7.1 The Surveillance Camera Code of Practice outlines considerations for monitoring arrangements for CCTV systems noting there should be effective review and audit mechanisms. This will inform the Council's new CCTV Policy and Operating Framework.

7.2 The Council's SIRO has established an officer group to monitor the arrangements to ensure compliance, holding one meeting during the COVID-19 pandemic in July 2020. Quarterly meetings have been diarised for the future.

7.3 An annual monitoring report will form part of the Committee's forward work programme for 2021.

Background Documents /Electronic Links

- *N/A*

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Agenda Item 7

Executive Committee and Council only

Date signed off by the Monitoring Officer: N/A

Date signed off by the Section 151 Officer: N/A

Committee: **Joint Budget Scrutiny Committee**

Date of meeting: **28th September 2020**

Report Subject: **Revenue Budget Monitoring -2020/2021, Forecast
Outturn to 31 March 2021 (As at 30 June 2020)**

Portfolio Holder: **Cllr Daniels – Leader / Executive Member Corporate
Services**

Report Submitted by: **Rhian Hayden – Chief Officer Resources**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
	27/8/2020	17.09.20			28/09/20	14.10.20		

1. Purpose of the Report

- 1.1 The purpose of the report is to provide Corporate Leadership Team with the forecast financial outturn position across all portfolios for the financial year 2020/2021 (as forecast at 30 June 2020).

2. Scope and Background

- 2.1 This report provides details on the following:
- Forecast financial position to the end of March 2021 across all portfolios
 - Forecast outturn for Fees & Charges
 - Progress on the achievement of the Bridging the Gap Projects for 2020/2021.
- 2.12 This report will inform the quarterly financial reporting framework to Members.

3. Options for Recommendation

3.1 Option 1 (Recommended Option)

Members of the Joint Budget Scrutiny Committee consider the report and

- Provide appropriate challenge to the financial outcomes in the report
- Consider the action plans attached at Appendix 4, developed to address the forecast adverse variances at the end of June 2020

3.2 Option 2

Members of the Joint Budget Scrutiny Committee do not accept the report.

4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**

4.1 This report supports the Council Corporate Plan proposed outcome statement 2020/2022 “An ambitious and innovative council delivering the quality services we know matter to our communities”.

5. **Implications Against Each Option**

5.1 **Impact on Budget**

5.1.1 The overall forecast outturn as at June 2020, is an adverse variance of £3.185m, before the application of Welsh Government Hardship and Furlough funding forecast of £1.98m, this reduces the forecast adverse variance to £1.2m.

5.1.2 The forecast overall financial position across all portfolios at 30 June 2020 (and before the inclusion of Covid-19 related expenditure) is shown in the table below:

Portfolio/ Committee	2020/2021 Revised Revenue Budget	2020/2021 Forecast Outturn @ 30 June 2020	Favourable/ (Adverse) To 31 March 2021	Append ref:
	£m	£m	£m	
Underspending Portfolios				
Education	57.752	57.390	0.362	2c
Social Services	45.352	45.289	0.063	2b
Sub Total (1)	103.104	102.679	0.425	

Overspending Portfolios				
Corporate Services & Financial Management & Strategy	16.726	16.802	(0.076)	2a
Economy	1.233	1.558	(0.325)	2d
Environment	29.894	31.089	(1.195)	2e
Planning	1.118	1.132	(0.014)	2f
Licensing	0.070	0.096	(0.026)	2f
Sub Total (2)	49.041	50.677	(1.636)	
Total	<u>152.145</u>	<u>153.356</u>	<u>(1.211)</u>	
Covid-19 Costs				
Cross cutting		0.148	(0.148)	
Social Services		0.763	(0.763)	
Education		0.022	(0.022)	
Environment		1.041	(1.041)	
Sub Total – Covid19		<u>1.974</u>	<u>(3.185)</u>	
WG Hardship funding			<u>1.295</u>	
WG SS Hardship funding			<u>0.645</u>	
Furlough Income - June			<u>0.04</u>	
Revised Total			<u>(1.205)</u>	

- 5.1.3 The forecast includes funding received from the Hardship fund for April to June 2020 of £1.53m and an estimated claim of £0.405m for estimated costs of waste disposal (until the end of September 2020) and homelessness (which has been built into the forecast of expenditure). In addition, the Council has been successful in claiming furlough funding from the national scheme for the period March to May 2020, in the sum of £166,000 and £141,000 of this funding has been built into the current forecast (part of the furlough funding relates to school based staff, which are not included within the portfolio figures above).

The Council has received furlough funding for June 2020 in the sum of £60,000, of which £40,000 has been built into the forecast (school based staff will be excluded from the forecast).

5.1.4 Following the submission of the WLGA Survey on Loss of Income, four areas have been identified where there is a consistent loss of income across all Welsh Authorities, and these include parking, waste, school catering and cleaning and cultural services. Welsh Government has considered claims from local authorities for loss of income for quarter 1 relating to tranche 1 (civil parking enforcement, grounds maintenance, school catering, waste disposal and cultural services) and the Council has received a total sum of £973,000 of which:-

- £613,000 relates directly to portfolio budgets
- £88,000 for schools who arrange their own catering arrangements and
- £272,000 for the Leisure Trust.

Subsequently, £613,000 of lost income has been re-instated in the portfolio forecasts above.

5.1.5 Taking Hardship funding , Furlough income and the initial claim for lost income into account, the net impact on the Council's revenue budget is a forecast adverse variance of £1.2m.

5.1.6 50% of the forecast adverse variance relates to the increased caseload in for the Council Tax Reduction Scheme which is currently forecasting an adverse variance of £0.6m, Welsh Government are also considering the financial impact of this across Wales.

5.1.7 **PORTFOLIO ANALYSIS**

5.1.8 The main assumption in this report is that the current lockdown period extends to the end of July. Therefore, it has been assumed that some "normal" budget activity will resume from 1st August 2020. Future forecasts can be updated to take account of any revisions to the current situation. A summary of main adverse variances is shown as Appendix 1. Portfolio summaries are also included below.

5.1.9 There are some exceptions to the assumption that the lockdown period will extend to the end of July 2020 to take into account :-

- Bulky waste collection (service now re-commenced)
- Existing Household waste recycling centre (now open)
- Schools will re-open from 29th June 2020
- the 25% reduction in charges to Home to School Transport providers will cease from 29th June 2020
- Social Services Day Services will not be fully operational until December 2020.

5.1.10 The report also indicates the number of vacant posts as at 30th June 2020 (together with the monthly salary plus oncost value) in each portfolio, *where the*

vacant post has not been used to offset cost pressures elsewhere and excluding grant funded posts (see Appendix 6). The Appendix indicates that there are currently 7 vacant posts at a total monthly salary value of £23,000 in this category. This equates to a potential saving of £207,000 to the end of the financial year (should the posts not be filled). The Appendix also includes information relating to vacant posts that are being held vacant to offset cost pressures for varying periods of time, at a total monthly salary value of £38,000.

5.1.11 Action plans to address cost pressures are attached at Appendix 4. However, it should be noted that many of the cost pressures will reduce with the application of further tranches of funding for loss of income (from chargeable services) and potential WG Hardship funding for Council Tax Reduction Support.

5.1.12 **Corporate Services – £76,000 adverse variance**

There are three main adverse variances within the Portfolio:-

5.1.13 ***CTRS - £627,000***

As previously reported, this is due to an increase in the number of claimants resulting from the economic impact of the Covid-19 pandemic. It has been assumed that the increased level of claimants will continue for the remainder of the financial year. The WLGA has collated the CTRS cost pressure across Wales and information has been submitted to WG officials, with a view to it being considered by Ministers in the “Star Chamber”.

5.1.14 ***Council Tax Surplus on Collection - £64,000***

This is due to the anticipated shortfall in the surplus on Council Tax collection. Council Tax collection rate to the end of June is 1.1% (£350,000) lower than expected compared to the same period last year. Whilst this is likely to be recovered over an extended period of time (years) it will impact upon 2020/21.

5.1.15 ***Registrars - £65,000***

The forecast adverse variance is due to a reduction in income from fees & charges. Lost income for the 1st quarter of the financial year will be included on further tranches of the loss of income claim to WG. It is anticipated that this adverse variance will improve as services are re-introduced

5.1.16 These adverse variances have been offset by two main favourable variances:-

5.1.17 ***Cross cutting Budget £496,000***

Commercial & Contract Management (£496,410) – This budget has been set up to fund contract price increases during 2020/2021, however no requests have been received to date. Further work will be required with the Procurement Section to review contract renewal dates and assess the likelihood of requests for funding from this budget.

5.1.18 ***Departmental Budgets £130,000***

The forecast favourable variance mainly relates to employee related savings due to vacant posts mostly as a result of long term secondments and maternity leave that cannot be filled at the moment due to the current circumstances, also staff on temporary reduced hours and one off grant funding being secured.

5.1.19 The Transformation Fund of £492,000 has been assumed to be fully committed at this stage, to progress and support the Bridging the Gap programme. However, the only transformation project that have come forward for funding is for the business case development for Festival Park.

5.1.20 **Social Services – £64,000 favourable variance**

5.1.21 The forecast is made up of the following main variances: -

- Children's Services
There is an overall adverse variance of £124,000 which is mainly due to the continuing cost pressure in legal fees resulting from court proceedings in relation to Children Looked After.

5.1.22 The adverse variance have been partially offset by the following areas:-

- Adult Services
The favourable variance of £167,000 is mainly due to the application of ICF Grant funding for a number of established posts, and the significant loss of income within Provider Services has been offset by Furlough payments and a reduction in staffing cover costs, there has been an assumption that Day Services will not resume service until 1st December for this forecast.
- Support Services and Management Costs
The favourable variance of £20,000 is due to accumulated underspends in staffing costs, travelling expenses and Supplies and Services within the departmental budget and the Workforce Development Plan budget.

5.1.23 **Education – £362,000 favourable variance**

5.1.24 There are four main areas of favourable variances :-

- School Budget Supporting SEN £108,000 favourable – relating mainly to a higher than estimated number of out of county SEN pupils attending BGCBC schools.
- Assuring Access £129,000 favourable – relating mainly to the 25% agreed reduction on Home to School Transport contracts. At this point in time it has been assumed that transport contracts will resume as normal from September 2020.
- LEA Budget Supporting SEN £63,000 favourable – relating to the secondment income for the Principal School Psychologist.
- Home to College Transport £28,000 favourable - relating to non-payment of travel passes for the summer term 2020.

5.1.25 **Economy – £325,000 adverse variance**

The forecast is made up of the following main variances:-

- Industrial Units £226,000 adverse variance – relating primarily from the Council decision to award a rent payment holiday for April 2020 (£68,000), which is unlikely to be funded by the grant relating to loss of income and an estimated contingency for loss of rental income for 6 months from tenants who are deemed high risk in terms of rent payment, as a result of COVID-19.
- Estates Non Rechargeable £55,000 adverse variance – The impact on COVID-19 on the collection of ground rents. At this stage it is unclear if this income is lost to the Council or the collection is delayed.

5.1.26 **Environment Portfolio – £1,195,000 adverse variance**

5.1.27 Variances over £100,000 are indicated below :-

- Departmental Budgets - £143,000 adverse variance – relating primarily to the loss of Tech Services income for external clients (as a result of the Covid-19 lockdown).
- Waste collection and disposal/recycling - £0.549m forecast adverse variance is a result of an increase in residual waste combined with a loss of trade waste income and a suppression of the market price for recyclate (the income loss claimed from WG only covers the period April 2020 to June 2020). The re-introduction of enforcement action should reduce the forecast adverse variance over the remainder of the financial year.
- Grounds Maintenance - £83,000 adverse variance – resulting from a forecast loss of income following the suspension of activities on Recreation & Sports Grounds (the income loss claimed from WG only covers the period April 2020 to June 2020).
- Building Cleaning - £245,000 adverse variance – resulting from an assumed loss of service level agreement income from schools for cleaning for the period April 2020 to July 2020. The cleaning sla income has been included within the claim to Welsh Government for loss of income and will be considered as part of tranche 2 claims (also covering the period April 2020 to June 2020) and so there is the potential for the adverse variance to reduce further.
- Catering Account - £216,000 adverse variance – this is after the application of WG tranche 1 funding for loss of income for the loss of sla income from schools and income from paid meals (for the period April 2020 to June 2020). This will allow schools to retain their sla payments for the period of April 2020 to June 2020.

5.1.28 The adverse variances are offset by:

- Cemeteries - £126,000 favourable variance resulting from a forecast increase in burial fees. There was an increase of 74% (14) in the number of burials taking place during April 2020 when compared to April 2019. It has been assumed that the service will revert to the “normal” level of burials from July 2020.

5.1.29 **Cross cutting issues**

5.1.30 There are some areas of expenditure which will see reductions across a number of portfolios:-

- Car allowances – an increase in home working and the transfer of meetings online has led to a significant reduction in claims. For example, there has been a reduction in expenditure of approximately £66,000 comparing April to June 2020 to the previous financial year.
- Energy costs – the closure of some Council buildings and schools has led to a reduction in expenditure. For example, there has been a reduction in expenditure of approximately £32,000 comparing April to June 2020 to the previous financial year.

5.1.31 **Fees & Charges**

5.1.32 The 2020/2021 portfolio estimates include income budgets in relation to fees & charges (excluding Council Tax) of £14.8m across all portfolios. Attached at Appendix 3 is an analysis of income received against budget for the financial year for individual portfolios, and current forecast indicates an adverse variance against this target of £1.66m, primarily relating to lost income in the sale of recyclate, an assumed loss of cleaning service level agreement charges, charges for Community Care and rental income for Industrial Units. Albeit some of these areas will be considered as tranche 2 loss of income claims by Welsh Government.

5.1.33 Welsh Government has assessed claims for loss of income across Wales for tranche 1, covering parking, waste, school catering and cultural services. BGCBC's initial forecast of loss of income for quarter 1, in these areas amounted to £1.024m (albeit £0.272m related to Aneurin Leisure Trust's loss of income). The Council has received a sum of £973,000 for these areas based on revisions to the original estimates.

5.1.34 Whilst this analysis is useful, it should not be considered in isolation, as elements of any shortfall within Portfolios can be inextricably linked to underspends in expenditure within the same budget heading. Where this is the case, budget holders should action budget virements to ensure that the income targets reflect more accurately expected income. Likewise, any over achievement in income which offset overspends in expenditure within the same budget, should be treated in the same way.

5.1.35 **Bridging the Gap Programme**

5.1.36 The target for the financial achievement of the Strategic Business Reviews in 2020/2021 is £1.465m. Many of the proposals relate to income generation / maximisation and therefore these areas have been factored into the fees and charges information contained within Appendix 3. An overall summary of progress within each proposal is attached as Appendix 5 which also provides an update on progress for each Bridging the Gap proposal.

5.1.37 Appendix 5 forecasts that £1.218m (83%) of savings will be achieved in this financial year.

Sensitivity Analysis

5.1.38 Given that Public Health Wales (PHW) are predicting a further spike in Covid-19 related cases in the autumn of 2020, it is prudent to consider the financial impact on the Council's finances, through sensitivity analysis. The budget forecast for the first quarter assumes a phased return of services from August 2020. If these services are affected by a further spike, there is the potential for a further withdrawal of services.

5.1.39 Areas of the budget that could be affected by a potential lockdown situation could include:-

- increased numbers of claimants claiming Council Tax Reduction payments over and above current forecast levels.
- Reduced or lost Council tax income (impacting on the Council Tax collection rate)
- Continuing Loss of income from fees & charges
- Non Achievement of the Bridging the Gap Programme
- Additional costs incurred across a range of services (e.g. PPE, maintaining social distancing, external social care costs)

5.1.40 On the basis that the forecast Covid-19 cost pressure for the April to July 2020 period in this report is £2m (as per the summary portfolio table above), the potential worst case scenario is as follows:-

- August 2020 to September 2020 – potential additional cost pressure of £0.5m
- October 2020 to December 2020 – additional cost pressure of £1.5m
- October 2020 to February 2021 – additional cost pressure of £2.5m
- October 2020 to March 2021 – additional cost pressure of £3m

5.1.41 A mid case scenario would suggest that the forecast Covid-19 cost pressure for the April to July 2020 period in this report is 50% of the worst case scenario ie £1m. The potential financial implications of this scenario are as follows:-

- August 2020 to September 2020 – potential additional cost pressure of £0.25m
- October 2020 to December 2020 – additional cost pressure of £0.75m
- October 2020 to February 2021 – additional cost pressure of £1.25m
- October 2020 to March 2021 – additional cost pressure of £1.5m

5.1.42 At this stage, the additional cost pressures are based on a pro rata calculation, based on known Covid-19 costs incurred. The sensitivity analysis can be updated if and when the situation develops.

5.1.43 Welsh Government has recently announced a £260m funding package for local government to assist with continuing Covid-19 related issues for the remainder of the financial year, which will assist with these forecast cost pressures.

5.2 **Risk including Mitigating Actions**

5.2.1 Grants form a significant element of the Council's income and support the delivery of priority services to the people of Blaenau Gwent. There is a risk that a reduction or cessation of grant funding will result in service levels reducing or services no longer being delivered.

5.2.2 A grants register have been developed and is being maintained and will be considered as part of the Medium Term Financial Strategy.

5.2.3 There is a risk that Action Plans will not address the cost pressures identified

5.2.4 Action Plans have been developed, identifying actions to mitigate the forecast cost pressure. The Action Plans will be monitored as part of the Budget Monitoring and Reporting Framework and the impact reported to the Joint Budget Scrutiny Committee, Executive Committee and the Cost Pressure Sub Group.

5.2.5 Savings to date will have been factored into the current forecast. However, some will continue beyond the lockdown period and could contribute towards forecast cost pressures.

5.2.6 There is a risk that Covid-19 will continue into the medium/long term, impacting on Council services and budgets. This risk can be mitigated by the continuation of processes that the Council has introduced since March 2020 eg prioritising services, redeployment of staff, home working.

5.2.7 There is a risk that Welsh Government will not provide Hardship funding for a all cost pressures identified. This risk can be mitigated by a continuing dialogue and lobbying with Welsh Government, through the WLGA and the continuing development of action plans by budget holders.

5.2.8 There is a risk of increase costs for food, fuel and other essential goods and services following the ongoing situation regarding Brexit.

- 5.2.9 Brexit has been added as an organisational risk to the corporate risk register, whilst a separate, more detailed Brexit high level action plan has been developed and is being monitored by the Brexit Core Planning Group.
- 5.3 Legal
N/A
- 5.4 Human Resources
N/A
6. **Supporting Evidence**
- 6.1 **Performance Information and Data**
- 6.1.1 A summary page for each portfolio is contained in Appendices 2a to 2g.
- 6.2 **Expected outcome for the public**
- 6.2.1 The report details the financial implications for the Council in providing services to the communities of Blaenau Gwent.
- 6.2.2 If overspends continue into the medium term, resources will be diminished and this may impact on the Council's ability to provide services to the public.
- 6.3 **Involvement (consultation, engagement, participation)**
- 6.3.1 CLT have considered the forecast financial position for 2020/2021 (as 30 June 2020).
- 6.4 **Thinking for the Long term (forward planning)**
- 6.4.1 For new and emerging cost pressures identified during the financial year, budget holders have produced Action Plans which should address the cost pressure during the year. These Action Plans will form part of the quarterly budget reports and will be submitted to the Cost Pressure Sub Group for scrutiny, challenge and monitoring.
- 6.4.2 Cost Pressures are also considered as part of the Medium Term Financial Plan.
- 6.5 **Preventative focus**
- 6.5.1 Budget holders will continue to develop and monitor Action Plans which should mitigate the forecast adverse variance during the financial year. It may be necessary to implement further actions including maintaining vacant posts and limiting non- essential spend during the remainder of the financial year, where it is possible to do so, to prevent any unplanned draw from reserves at the year end.
- 6.6 **Collaboration / partnership working**

6.6.1 Accountancy works closely with budget holders during the financial year in producing the financial forecast, identifying cost pressures and in developing Action Plans.

6.7 *Integration(across service areas)*
N/A

6.8 **EqIA(screening and identifying if full impact assessment is needed)**

6.8.1 All Bridging the Gap Projects that were approved as part of the budget setting process had gone through the EqIA process.

7. **Monitoring Arrangements**

State how the work will be monitored e.g. through scrutiny or directorate performance management arrangements

7.1 Financial reporting to Joint Scrutiny and the Executive is carried out on a quarterly basis. Where services are reporting significant cost pressures, there will be a requirement for Budget Holders to develop and implement Action Plans these will be reported to the Cost Pressure Sub Group, on a quarterly basis.

Background Documents /Electronic Links

- *Appendix 1 – Summary of Main Adverse Variances*
- *Appendix 2 – Portfolio Summaries*
- *Appendix 3 – Fees and Charges*
- *Appendix 4 – Action Plans*
- *Appendix 5 – Bridging the Gap*
- *Appendix 6 – Vacant Posts*

SUMMARY OF MAIN FORECAST ADVERSE VARIANCES 2020/2021

		<u>Adverse Variance 2019/2020 Out turn</u>	<u>Forecast Adverse Variance at June 2020 Forecast</u>	<u>Action Plan Ref:</u>
		<u>£</u>	<u>£</u>	
	<u>Adverse variances in Excess of £15,000</u>			
1.	<u>Corporate Services</u>			
	Council Tax Collection	(88,582)	(64,151)	4a
	Council Tax Reduction Scheme	(40,748)	(627,383)	4a
	Registration of Births, Marriages and Deaths	(760)	(64,742)	4a
2.	<u>Social Services</u>			
	<i>Childrens Services:</i>			
	Legal Costs	(427,589)	(399,699)	4b
3.	<u>Economy</u>			
	Estates Management Non Rechargeable	24,535	(54,831)	4c
	General Offices	481	(18,129)	4c
	Nursery Units	39,881	(226,063)	4c
4.	<u>Environment</u>			
	Technical Services	1,448	(96,000)	4d
	Waste Services	(75,460)	(548,076)	4d
	Grounds Maintenance	0	(83,003)	4d
	Corporate Landlord	(2,960)	(68,850)	4d
	Building Cleaning	0	(244,608)	4d
	Catering	0	(215,804)	4d
	Environmental Health	(9,137)	(66,642)	4d
	Cwmcrachen Caravan Site	(64,131)	(25,079)	4d
	Coroner's Court	(18,803)	0	
5.	<u>Planning + Licensing</u>			
	Planning Committee – dealing with applications	31,944	(31,293)	4e
	Licensing Committee	(8,728)	(25,904)	4e

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CORPORATE SERVICES PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/20
	£	£	£	£
SUMMARY				
DEPARTMENTAL AND OTHER RECHARGEABLE SERVICES				
Corporate Services Department	(65,990)	(216,199)	150,209	301,958
Resources Department	(22,110)	(12,304)	(9,806)	(48,590)
Sub Total	(88,100)	(228,503)	140,403	253,368
COMMERCIAL SERVICES				
Archives	151,640	142,789	8,851	5,881
Festival Park	92,820	98,188	(5,368)	(13,195)
Housing Benefit	(117,130)	(120,835)	3,705	(120,419)
ICT Service	467,240	467,240	0	0
Cross Cutting	(50,000)	(50,000)	0	0
Sub Total	544,570	537,382	7,188	(127,733)
LEGAL & CORPORATE COMPLIANCE SERVICES				
Registration of Electors	16,670	13,588	3,082	2,752
Registration of Births, Marriages and Deaths	33,630	98,372	(64,742)	(760)
Sub Total	50,300	111,960	(61,660)	1,992
GOVERNANCE & PARTNERSHIP SERVICES				
Corporate Management	107,370	112,009	(4,639)	(4,754)
Democratic Representation and Management	1,239,940	1,250,338	(10,398)	(22,382)
CCTV Cameras	84,000	54,255	29,745	19,074
Civil Contingencies	100,820	113,400	(12,580)	
Sub Total	1,532,130	1,530,002	2,128	(8,062)
RESOURCES SERVICES				
Corporate Management	338,810	319,615	19,195	27,800
Non Distributed Costs	846,240	843,658	2,582	3,560
Apprenticeship Levy	320,000	314,441	5,559	5,196
Council Tax Collection	(1,333,860)	(1,269,709)	(64,151)	(88,582)
Council Tax Reduction Scheme	9,257,740	9,885,123	(627,383)	(40,748)
N.N.D.R. Collection	(107,040)	(111,197)	4,157	3,391
Grants and Subscriptions	57,270	57,270	0	0
Cross Cutting Budget	988,410	492,000	496,410	0
Sub Total	10,367,570	10,531,201	(163,631)	(89,383)
CORPORATE CHARGES				
Corporate Recharges	4,319,750	4,319,750	0	4
Senior Management Restructure	0		0	(12,590)
Sub Total	4,319,750	4,319,750	0	(12,586)
<i>cross cutting Covid expenditure</i>		147,712	(147,712)	
CORPORATE SERVICES TOTAL EXPENDITURE	16,726,220	16,949,504	(223,284)	17,597

SOCIAL SERVICES PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/20
	£	£	£	£
SUMMARY				
<u>SOCIAL SERVICES</u>				
Children's Services - Commissioning and Social Work	3,562,584	3,487,849	74,735	258,187
Looked After Children	6,961,460	7,236,669	(275,209)	(185,526)
Family Support Services	191,240	188,603	2,637	(3,193)
Youth Justice	237,820	228,118	9,702	9,702
Other Children's and Family Services	2,304,697	2,240,094	64,603	(3,676)
Older People Aged 65 or Over	5,953,020	5,829,234	123,786	337,020
Adults Aged Under 65 with a Physical Disability or Sensory Impairment	41,800	43,571	(1,771)	(1,771)
Adults Aged Under 65 with Learning Disabilities	3,687,899	3,613,514	74,385	21,329
Adults Aged Under 65 with Mental Health Needs	596,710	609,250	(12,540)	67,433
Other Adult Services	383,910	386,170	(2,260)	(27,020)
Community Care	15,464,780	15,479,232	(14,452)	(174,940)
Support Service and Management Costs	1,003,280	983,610	19,670	92,365
Corporate Recharges	4,962,770	4,962,780	(10)	13
Social Services COVID-19 Costs	0	762,640	(762,640)	(1,061)
<i>Sub Total</i>	<i>45,351,970</i>	<i>46,051,334</i>	<i>(699,364)</i>	<i>388,862</i>
Social Services Emergency Flood Costs	0		0	(1,619)
Total Expenditure	45,351,970	46,051,334	(699,364)	387,243

EDUCATION PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/20
	£	£	£	£
SUMMARY				
SCHOOLS BUDGET				
Individual Schools Budget	45,069,380	45,069,380	0	0
Education Improvement Grant	257,800	266,974	(9,174)	8,526
Other Costs	662,320	662,887	(567)	115,939
Supporting Special Education Needs	1,707,570	1,595,782	111,788	2,574
<i>Schools Budget Total Expenditure</i>	<u>47,697,070</u>	<u>47,595,023</u>	<u>102,047</u>	<u>127,039</u>
LEA BUDGET				
Strategic Management	2,282,620	2,273,803	8,817	(175)
Assuring Access to Schools	2,133,370	2,003,830	129,540	(34,468)
Facilitating School Improvement	419,760	407,754	12,006	(6,410)
Supporting Special Education Needs	337,940	274,839	63,101	69,186
<i>LEA Budget Total Expenditure</i>	<u>5,173,690</u>	<u>4,960,226</u>	<u>213,464</u>	<u>28,133</u>
OTHER EDUCATION SERVICES				
Further Education and Training	133,290	105,483	27,807	2,897
Youth Service	380,873	369,130	11,743	3,259
Other Expenditure	141,037	144,490	(3,453)	989
Education Departmental Budget	0	(9,895)	9,895	(12,231)
<i>Other Education Services Total Expenditure</i>	<u>655,200</u>	<u>609,208</u>	<u>45,992</u>	<u>(5,086)</u>
CORPORATE CHARGES				
Corporate Support Recharges	4,225,700	4,225,700	0	(22,315)
<i>Corporate Charges Total Expenditure</i>	<u>4,225,700</u>	<u>4,225,700</u>	<u>0</u>	<u>(22,315)</u>
covid costs		21,818	(21,818)	
Total Expenditure	<u><u>57,751,660</u></u>	<u><u>57,411,975</u></u>	<u><u>339,685</u></u>	<u><u>127,771</u></u>

ECONOMY PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/20
	£	£	£	£
SUMMARY				
DEPARTMENTAL SERVICES				
Economic Strategy and Development - Departmental Budget	0	14,000	(14,000)	(37,222)
Estates Management - Rechargeable	0	(524)	524	2,179
<i>Sub Total</i>	<u>0</u>	<u>13,476</u>	<u>(13,476)</u>	<u>(35,043)</u>
ECONOMY SERVICES				
Affordable Housing	0	0	0	0
Aspire	0	0	0	0
Community Benefits Investment	0	0	0	0
CSCS	(10,000)	2,909	(12,909)	165
Destination Management	16,150	16,150	0	3,174
DRivE	0	0	0	0
Financial Support to Business	4,140	4,140	0	4,947
General Offices	(74,790)	(56,661)	(18,129)	481
Industrial Land	7,000	7,000	0	9,646
Inspire	0	0	0	0
Nursery Units/Misc. Industrial Premises	(813,650)	(587,587)	(226,063)	39,881
Pentagon	0	0	0	0
Regeneration Projects	4,900	4,900	0	(1,175)
Resilient Project	0	0	0	(46,851)
Estates Management Non Rechargeable	(90,620)	(35,789)	(54,831)	24,536
<i>Sub Total</i>	<u>(956,870)</u>	<u>(644,938)</u>	<u>(311,932)</u>	<u>34,804</u>
Corporate Recharges	2,189,880	2,189,880	0	10
Funding from General Reserves	0		0	0
Total Expenditure	<u><u>1,233,010</u></u>	<u><u>1,558,418</u></u>	<u><u>(325,408)</u></u>	<u><u>(229)</u></u>

ENVIRONMENT PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/2020
	£	£	£	£
SUMMARY				
<u>COMMUNITY SERVICES</u>				
<u>DEPARTMENTAL SERVICES</u>				
Environment Department - Corporate Division	0	(26,363)	26,363	35
Environmental Services Division	0	73,128	(73,128)	(1,743)
Technical Services - Engineering & Property Management	0	96,000	(96,000)	3,453
Sub Total	0	142,765	(142,765)	1,745
<u>WASTE SERVICES</u>				
Waste Services Team	0	0	0	0
Sub Total	0	0	0	0
<u>WASTE COLLECTION</u>				
Household and Trade Waste Collection	612,320	612,320	0	(2)
Recycling Collection	2,012,370	2,637,854	(625,484)	(1)
Bulky Waste Collection	(2,910)	20,693	(23,603)	0
Sub Total	2,621,780	3,270,867	(649,087)	(3)
<u>WASTE TRANSFER</u>				
Civic Amenity Sites	247,970	277,356	(29,386)	3
HWRC Roseheyworth	260,480	156,285	104,195	
Transfer Station	569,370	625,606	(56,236)	(5)
Sub Total	1,077,820	1,059,247	18,573	(2)
<u>WASTE DISPOSAL</u>				
Disposal Of Waste	999,730	1,126,701	(126,971)	(3)
Recycling Disposal	26,030	(314,004)	340,034	(73,710)
Trade Waste Collection, Transfer & Disposal	(28,570)	102,055	(130,625)	
Sub Total	997,190	914,752	82,438	(73,713)
<u>PUBLIC SERVICES</u>				
County Borough Cleansing	1,086,700	1,048,620	38,080	1
Cemeteries / Crematorium	(270,660)	(396,516)	125,856	(13,557)
Community Meals	0	0	0	(27,639)
Grounds Maintenance	943,960	1,026,963	(83,003)	(3)
Countryside Recreation Sites	34,690	32,608	2,082	2,093
Sub Total	1,794,690	1,711,675	83,015	(39,105)
<u>FACILITIES MANAGEMENT</u>				
Corporate Landlord	1,235,240	1,304,090	(68,850)	(2,960)
Corporate Property	11,300	11,300	0	(45)
Building Cleaning	70,240	314,848	(244,608)	(3)
Catering Account	137,462	353,266	(215,804)	33
Appetite For Life & SHEP	42,854	42,854	0	65
School Breakfast Club	384,010	371,825	12,185	(3)
Sub Total	1,881,106	2,398,183	(517,077)	(2,913)

ENVIRONMENT PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/2020
	£	£	£	£
HIGHWAYS & ROADS SERVICES				
Highways - Street Care Team	0	1,399	(1,399)	0
Non Operational Land	1,460	0	1,460	0
Licensing (Highway Permits)	(49,380)	(41,212)	(8,168)	316
Shopping Arcade, Abertillery	2,780	2,105	675	675
Road and Street Works Acts	(13,650)	(13,650)	0	0
Multi-Storey Car Parks	272,740	272,740	0	0
On Street Parking	1,100	1,100	0	100
Surface Car Parks	31,790	31,790	0	1,555
Public Transport Co-Ordination	910	910	0	0
Bridges	77,590	77,590	0	0
Structural Maintenance (Principal and Other Roads)	169,410	169,410	0	0
Environmental Maintenance (Principal and Other Roads)	19,440	19,440	0	0
Safety Maintenance (Principal and Other Roads)	71,596	71,596	0	0
Routine Repairs (Principal and Other Roads)	839,918	839,918	0	0
Street Lighting	1,193,090	1,193,090	0	0
Winter Maintenance	390,340	390,340	0	(35,890)
Sub Total	3,009,134	3,016,566	(7,432)	(33,244)
TRANSPORT SERVICES				
Traffic Orders	(15,580)	(17,605)	2,025	0
Highways Adoptions	(9,560)	(9,560)	0	0
Traffic / Accident Research	15,690	10,432	5,258	0
Traffic Management	6,760	5,484	1,276	0
Parking Enforcement	0	(5,396)	5,396	(3,026)
Road Safety Education	18,340	18,340	0	3,000
Crossing Patrols	149,220	143,940	5,280	2,828
Concessionary fares and Support to Operators	281,060	281,060	0	0
Local Transport Plans	2,620	2,620	0	2,620
Home to School Transport	0	0	0	0
Transport and Heavy Plant	58,850	58,850	0	(5)
Sub Total	507,400	488,165	19,235	5,417
CULTURAL & ENVIRONMENTAL SERVICES				
General Administration and Markets	(25,480)	(11,132)	(14,348)	(7,404)
Countryside Programme and Management	1,990	1,990	0	0
Landscaping and Afforestation	20,470	20,470	0	0
Reservoirs, Tips, Quarries and Mines	10,130	10,130	0	5,238
Flood Defence And Land Drainage	55,380	55,380	0	256
ENRaW	0	0	0	0
City Deal	62,700	62,700	0	(4,424)
Sub Total	125,190	139,538	(14,348)	(6,334)
COMMUNITY SERVICES TOTAL EXPENDITURE	12,014,310	13,141,758	(1,127,448)	(148,152)

ENVIRONMENT PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/2020
	£	£	£	£
<u>PUBLIC PROTECTION</u>				
<u>DEPARTMENTAL SERVICES</u>				
Environmental Health	8,000	74,642	(66,642)	(9,137)
<i>Sub Total</i>	<u>8,000</u>	<u>74,642</u>	<u>(66,642)</u>	<u>(9,137)</u>
<u>CARAVAN SITES</u>				
Cwmcrachen Caravan Site	(52,570)	(27,491)	(25,079)	(64,134)
<i>Sub Total</i>	<u>(52,570)</u>	<u>(27,491)</u>	<u>(25,079)</u>	<u>(64,134)</u>
<u>ENVIRONMENTAL HEALTH</u>				
Food Safety	6,350	10,133	(3,783)	12,609
Control of Pollution	9,720	5,344	4,376	4,696
Dog Wardens	1,620	2,924	(1,304)	7,469
Animal Health and Welfare	23,360	20,000	3,360	3,360
Pest Control	62,000	70,000	(8,000)	(9,109)
Littering and Dog Control Orders	0	2,744	(2,744)	(4,325)
Health and Safety at Work (Commercial Prem.)	1,510	1,591	(81)	1,669
<i>Sub Total</i>	<u>104,560</u>	<u>112,736</u>	<u>(8,176)</u>	<u>16,369</u>
<u>HOUSING SERVICES</u>				
Homelessness	244,680	181,246	63,434	54,638
20 Church Street	12,310	13,516	(1,206)	854
General Properties	(8,010)	(7,416)	(594)	(67)
Housing Access	64,170	46,226	17,944	25,281
Works in Default	20	4,187	(4,167)	(3,912)
Disabled Facilities Grants	1,040	863	177	837
<i>Sub Total</i>	<u>314,210</u>	<u>238,622</u>	<u>75,588</u>	<u>77,631</u>
<u>TRADING STANDARDS</u>				
Trading Standards	(18,000)	(24,646)	6,646	2,740
Inspection and Enforcement	4,390	3,230	1,160	4,680
<i>Sub Total</i>	<u>(13,610)</u>	<u>(21,416)</u>	<u>7,806</u>	<u>7,420</u>
PUBLIC PROTECTION TOTAL EXPENDITURE	<u><u>360,590</u></u>	<u><u>377,093</u></u>	<u><u>(16,503)</u></u>	<u><u>28,149</u></u>

ENVIRONMENT PORTFOLIO

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/2020
	£	£	£	£
<u>CORPORATE CHARGES</u>				
Fire Service	3,405,680	3,405,680	0	131,968
Coroner's Court	120,830	120,830	0	(18,801)
Corporate Recharges	9,662,500	9,662,500	0	(41)
Procurement Saving	0	0	0	0
Prudential Borrowing	0	0	0	0
Flood Costs	0	5,515	(5,515)	(60,601)
Income Generation	(52,750)	0	(52,750)	0
CORPORATE CHARGES TOTAL EXPENDITURE	13,136,260	13,194,525	(58,265)	52,525
<u>LEISURE TRUSTS</u>				
<u>LEISURE TRUSTS</u>				
Leisure Trusts	3,215,660	3,232,688	(17,028)	(5,637)
<i>Sub Total</i>	<i>3,215,660</i>	<i>3,232,688</i>	<i>(17,028)</i>	<i>(5,637)</i>
<u>RETAINED SERVICES</u>				
General Entertainment	2,530	2,530	0	544
Corporate Recharges	1,164,900	1,140,062	24,838	(160,406)
General Reserve Funding Re: Staff Support	0	0	0	160,648
<i>Sub Total</i>	<i>1,167,430</i>	<i>1,142,592</i>	<i>24,838</i>	<i>786</i>
LEISURE TRUSTS TOTAL EXPENDITURE	4,383,090	4,375,280	7,810	(4,851)
Covid -19 related expenditure		1,040,693	(1,040,693)	
TOTAL EXPENDITURE	29,894,250	32,129,349	(2,235,099)	(72,329)

PLANNING COMMITTEE AND LICENSING COMMITTEE

Item	Revised Estimate 2020/2021	Total Forecast Expenditure to March 2021	Variance Favourable / (Adverse)	Variance Favourable / (Adverse) 2019/20
	£	£	£	£
PLANNING COMMITTEE SUMMARY				
<u>BUILDING CONTROL</u>				
<u>DEPARTMENTAL SERVICES</u>				
Building Control	0	0	0	0
<u>BUILDING CONTROL SERVICES</u>				
Building Regulations	3,140	3,140	0	0
Dangerous Structures	22,200	18,051	4,149	27,474
<i>Building Control Total Expenditure</i>	<u>25,340</u>	<u>21,191</u>	<u>4,149</u>	<u>27,474</u>
<u>DEVELOPMENT MANAGEMENT</u>				
<u>DEPARTMENTAL SERVICES</u>				
Development Management	0	(12,641)	12,641	6
<u>DEVELOPMENT MANAGEMENT SERVICES</u>				
Dealing with Applications	(202,740)	(171,447)	(31,293)	2,153
Planning Appeals	3,190	3,190	0	3,190
Enforcement	(30)	0	(30)	(914)
<i>Development Management Total Expenditure</i>	<u>(199,580)</u>	<u>(180,898)</u>	<u>(18,682)</u>	<u>4,435</u>
<u>DEVELOPMENT PLANS</u>				
<u>DEPARTMENTAL SERVICES</u>				
Development Plans	0	0	0	22
<u>DEVELOPMENT PLANS SERVICES</u>				
Development Plans	34,080	34,080	0	0
<i>Development Plans Total Expenditure</i>	<u>34,080</u>	<u>34,080</u>	<u>0</u>	<u>22</u>
Corporate Recharges			0	0
Funding from General Reserves	1,257,740	1,257,740	0	0
Planning Committee Total Expenditure	<u><u>1,117,580</u></u>	<u><u>1,132,113</u></u>	<u><u>(14,533)</u></u>	<u><u>31,931</u></u>
LICENSING COMMITTEE SUMMARY				
Licensing	33,360	59,264	(25,904)	(8,731)
Internal Recharges	37,010	37,010	0	2
Funding from General Reserves	0	0	0	0
Licensing Committee Total Expenditure	<u><u>70,370</u></u>	<u><u>96,274</u></u>	<u><u>(25,904)</u></u>	<u><u>(8,728)</u></u>

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Fees and Charges Forecast 2020/2021 (As at June 2020)

APPENDIX 3

Portfolio	Service	Description of Income	Income Source	Revised Estimate 2020/2021	Forecast	Variance Favourable / (Adverse)
				£	£	£
Fees & Charges						
Corporate Services	Communications	Advertising	Fees & Charges	19,910	900	(19,010)
Corporate Services	Business Support	External Printing and photocopying charges.	Fees & Charges	8,000	3,762	(4,238)
Corporate Services	Legal Fees	Legal Charges	Fees & Charges	14,330	1,890	(12,440)
Corporate Services	Corporate Support	Land Charges	Fixed - Set Locally	32,150	26,519	(5,631)
Economy	General Offices	Rental Income	Fees & Charges	64,000	49,501	(14,499)
Economy	Departmental	Reimbursement of staff costs and receipts for external works	SLA	66,494	85,567	19,073
Environment	Household and Trade Waste Collection		Fees & Charges	0	0	0
Environment	Recycling Collection	Recycling Collection & Disposal Income - Commercial Customers	Fees & Charges	0	0	0
Environment	Trade Waste	Trade Waste Collection & Disposal Income - Commercial Customers	Fees & Charges	138,189	7,565	(130,624)
Environment	Bulky Waste Collection	Bulky Waste Collection	Fees & Charges	70,375	47,094	(23,281)
Environment	Recycling Disposal	Sale of Recyclate Materials	Fees & Charges	621,985	349,380	(272,605)
Environment	County Borough Cleansing	C&CR - External Cleansing Works	Fees & Charges	210	0	(210)
Environment	Cemeteries / Crematorium	Burial Fees	Fees & Charges	485,410	587,100	101,690
Environment	Cemeteries / Crematorium	General Properties	Fees & Charges	2,580	3,000	420
Social Services	Meals On Wheels	Sale of Meals	Fees & Charges	175,280	146,036	(29,244)
Environment	Grounds Maintenance	Income from Letting of Playing Fields, Ground Rent & Way Leaves	Fees & Charges	58,805	81,567	22,762
Environment	General Properties	Rental Income	Fees & Charges	8,015	7,416	(599)
Environment	Cwmcrachen Caravan Site	Rental	Fees & Charges	113,947	103,139	(10,808)
Environment	Dog Wardens	Byelaw Enforcement Fees	Fees & Charges	5,665	494	(5,171)
Environment	Corporate Landlord	Civic Centre - Rental of Land	Miscellaneous	797	693	(104)
Environment	School Catering Service	Sale of Meals		814,091	814,421	330
Financial Management and Strategy	Accountancy Division	Administration charges for administering Appointeeships	Fees & Charges	26,030	14,625	(11,405)
Infrastructure	Technical Services - Engineering & Property Management	Reimbursement of staff costs and receipts for external works	Fees & Charges	352,018	388,607	36,589
Infrastructure	FEP - Increase in Income	Fees	Fees & Charges	52,750	0	(52,750)
Infrastructure	Licensing (Highway Permits)	Skips & Scaffolding Permits	Fees & Charges	49,534	41,367	(8,167)
Infrastructure	General Administration and Markets	Rental income	Fees & Charges	25,480	11,132	(14,348)
Infrastructure	Traffic Orders	Income from contractors, Welsh Water etc. for road works	Fees & Charges	23,879	23,879	0
Infrastructure	Road and Street Works Acts	Inspection fees, section 74's, FPN, coring, Dropped kerbs etc.	Fees & Charges	49,202	49,202	0
Infrastructure	Highways Adoptions	Highway Searches	Fees & Charges	9,563	9,563	0
Infrastructure	Multi-storey Carparks	Charge to Coleg Gwent	Fees & Charges	30,000	30,000	0
Infrastructure	Civil Parking Enforcement	FPN's	Fees & Charges	105,000	97,000	(8,000)
Infrastructure	Public Transport Co-Ordination	Charge to bus companies for use of Brynmawr Bus Station	Fees & Charges	234	234	0
Licensing	Hackney Carriages	Licence Fees	Fees & Charges	78,030	47,381	(30,649)
Licensing	Private Hire Vehicles	Licence Fees	Fees & Charges	1,830	239	(1,591)
Licensing	Scrap Metal	Sale of Scrap Metal	Fees & Charges	600	439	(161)
Planning	Enforcement	Enforcement Fees	Fees & Charges	610	0	(610)
Planning	Development Plans	Heritage Officer Income	Fees & Charges	0	0	0
Social Services	Other Children's and Family Services	Training Fees (Early Years tied in with expenditure which is set	Fees & Charges	0	0	0
Social Services	Older People aged 65 or over	Fees & Charges in respect of Care (Cwrt Mytton, Home Care, Extra Care & Joint Day Care Unit)	Fees & Charges	582,720	524,219	(58,501)
Social Services	Adults aged under 65 with Learning Disabilities	Fees & Charges in respect of Care (Augusta, Supported Living Bungalows & Community Options)	Fees & Charges	337,580	172,575	(165,005)
Social Services	Adults aged under 65 with Mental Health Needs	Fees & Charges in respect of Care (Vision House & Ysbyty'r Tri Chwm)	Fees & Charges	24,920	4,613	(20,307)
Social Services	Support Service and Management Costs	Fees & Charges in respect of Piper Alarms (IAA)	Fees & Charges	0	0	0
		Sub - Total		4,450,213	3,731,119	(719,094)

Fees and Charges Forecast 2020/2021 (As at June 2020)

APPENDIX 3

Portfolio	Service	Description of Income	Income Source	Revised Estimate 2020/2021	Forecast	Variance Favourable / (Adverse)
				£	£	£
Fees & Charges - Set Nationally						
Corporate Services	Registration of Births, Marriages and Deaths	Registration of Births, Marriages and Deaths	Fixed - Set Nationally	94,770	25,000	(69,770)
Environment	Food Safety	Hygiene ratings & Health Certificates	Fixed - Set Nationally	2,040	5,320	3,280
Environment	Control of Pollution	Environmental Permits	Fixed - Set Nationally	16,563	17,643	1,080
Environment	Health and Safety at Work (Commercial Prem.)	Petroleum + Tattoo Licences	Fixed - Set Nationally	0	250	250
Environment	Trading Standards	Explosives Licences	Fixed - Set Nationally	776	735	(41)
Licensing	Licence Fees	Various (Gambling, Premises/ Clubs & Street Trading)	Fixed - Set Nationally	57,900	59,139	1,239
Planning	Dealing with Applications	Planning Application Fees	Fees & Charges	213,360	110,865	(102,495)
Planning	Building Regulations	Building Regulation Fees	Fixed - Set Nationally	95,620	95,620	0
Social Services	Older People aged 65 or over	CHC Income (Home Care)	Fixed - Set Nationally	0	70,403	70,403
Social Services	Adults aged under 65 with Learning Disabilities	CHC Income (Augusta House; Supported Living Bungalows; Community Options)	Fixed - Set Nationally	50,000	90,952	40,952
Social Services	Community Care	Fees & Charges in respect of Care	Fixed - Set Nationally	3,425,180	3,154,275	(270,905)
Social Services	Older People aged 65 or over	Sale of Property (Cwrt Mytton)	Fixed - Set Nationally	0	0	0
Social Services	Community Care	Sale of Property	Fixed - Set Nationally	292,340	292,340	0
Social Services	Community Care	CHC Income	Fixed - Set Nationally	378,650	378,650	0
Social Services	Support Service and Management Costs	CHC Income (Adult Service Managers)	Fixed - Set Nationally	0	0	0
		Sub - Total		4,627,199	4,301,192	(326,007)
Fees & Charges - In Line with Local Agreements						
Economy	Industrial Land	Ground rent and commercial bookings	Fixed - Set Locally	2,750	2,750	0
Economy	Nursery Units/Misc. Industrial Premises	Rental income for industrial units	Fixed - Set Locally	827,530	601,767	(225,763)
Economy	Estates - Non Rechargeable	Ground Rent	Fixed - Set Locally	140,980	74,547	(66,433)
Economy	Financial Support to Business	Ground rent and commercial bookings	Fixed - Set Locally	2,650	2,650	0
Economy	CSCS	Charges for Construction Skills Certificates	Fixed - Set Locally	10,000	3,273	(6,728)
Environment	Corporate Landlord	Little Stars Nursery - Rent (Recovery of costs)	Miscellaneous	8,496	12,939	4,443
Education	Inter Authority Recoupment	Charges to other Local Authorities for SEN placements within Blaenau Gwent Schools	Fixed - Set Locally	631,370	835,822	204,452
		Sub - Total		1,623,776	1,533,748	(90,029)
		Total - Fees & Charges		10,701,188	9,566,059	(1,135,129)

Fees and Charges Forecast 2020/2021 (As at June 2020)

APPENDIX 3

Portfolio	Service	Description of Income	Income Source	Revised Estimate 2020/2021	Forecast	Variance Favourable / (Adverse)
				£	£	£
SLA						
Aneurin Leisure Trust	SLA Income	Provision of Support Services	SLA	243,600	243,600	0
Environment	Grounds Maintenance	SLA	SLA	189,220	44,458	(144,762)
Environment	Building Maintenance	SLA	SLA			
Financial Management and Strategy	Accountancy Division	Support Services SLA with Schools	SLA	178,270	178,270	0
Corporate Services	Organisational Development, Payroll & Health & Safety	Support Services SLA with Schools	SLA	307,210	307,210	0
Corporate Services	Legal Fees & GDPR	Support Services SLA with Schools	SLA	40,350	40,350	0
Corporate Services	Communications	Support Services SLA with Schools	SLA	3,130	3,130	0
Corporate Services	Performance (SIMS Support)	Support Services SLA with Schools	SLA	74,260	74,260	0
Corporate Services	Business Support (Courier)	Support Services SLA with Schools	SLA	5,550	5,550	0
Financial Management and Strategy	Creditors Division	Support Services SLA with Schools	SLA	6,230	6,230	0
Corporate Services	ICT	Support Services SLA with Schools	SLA	0	0	0
Environment	School Catering	SLA with Schools (excludes Corporate Landlord)	SLA	1,089,772	999,772	(90,000)
Environment	Cleaning Services	SLA with Schools	SLA	1,069,989	799,989	(270,000)
Infrastructure	CPM - Schools Biodiversity SLA	SLA with Schools	SLA	14,000	14,000	0
Infrastructure	Winter Maintenance	SLA with LA's for salt Storage	SLA	13,000	13,000	0
		Sub - Total		3,234,581	2,729,819	(504,762)
Court Fees/Fixed Penalty Notices/Fines						
Corporate Services	Corporate Services and Strategy	Legal income and land charges. Advertising.	Court Fees/FPN/Fines/Legal	10,000	8,315	(1,686)
Education	Welfare Service	Fixed Penalty Notices	Court Fees/FPN/Fines/Legal	2,110	2,110	0
Environment	Littering and Dog Control Orders	Income in relation to FPNs	Court Fees/FPN/Fines/Legal	128,765	36,010	(92,755)
Corporate Services	Payroll Division	Attachment Orders	Court Fees/FPN/Fines/Legal	1,020	542	(478)
Financial Management and Strategy	Council Tax Collection	Court Costs	Court Fees/FPN/Fines/Legal	162,680	151,286	(11,394)
Financial Management and Strategy	NNDR	Court Costs	Court Fees/FPN/Fines/Legal	1,800	1,958	158
Corporate Services	Housing Benefits Account	Admin Penalties	Court Fees/FPN/Fines/Legal	25,000	25,000	0
		Sub - Total		331,375	225,220	(106,155)

Fees and Charges Forecast 2020/2021 (As at June 2020)

APPENDIX 3

Portfolio	Service	Description of Income	Income Source	Revised Estimate 2020/2021	Forecast	Variance Favourable / (Adverse)
				£	£	£
Consortium Arrangements						
Economy	General Offices	Annual Service & Rental Charge to Torfaen CBC in relation to Archives	Consortium Arrangements	76,438	85,022	8,584
Environment	Disposal Of Waste	Contribution from SVWS	Consortium Arrangements	110,000	110,000	0
Environment	Cemeteries / Crematorium	Crematorium Income - Reallocation of surplus at year end	Consortium Arrangements	131,925	133,691	1,766
Environment	20 Church Street	Housing Advice Centre Contribution	Consortium Arrangements	11,975	20,400	8,425
Environment	Housing Access	Income from Housing Associations in relation to Administration of the Common Housing Register	Consortium Arrangements	95,564	108,022	12,458
Environment	Environmental Health	Public Protection Collaboration with Torfaen CC	Consortium Arrangements	0	0	0
		Sub - Total		425,902	457,135	31,233
Miscellaneous						
Education	Supporting Special Educational Needs	Internal Income - Recovery of pupil lead funding from schools.	Internal Income	50,000	50,000	0
Corporate Services	Corporate Procurement Division	Rebates - Energy & Randstad	Miscellaneous	95,700	102,000	6,300
Corporate Services	Corporate Procurement Division	Purchase Card Income	Miscellaneous	5,140	5,000	(140)
Infrastructure	L&A - Invasive Weeds	Contribution from Caerphilly for Treatment of Knotweed	Miscellaneous	10,000	10,000	0
		Sub - Total		160,840	167,000	6,160
		TOTAL		14,853,886	13,145,233	(1,708,653)

Action Plan

CORPORATE SERVICES 2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4a

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Council Tax Collection	(£88,582)	(£64,151)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> This is due to the anticipated shortfall in the surplus on Council Tax collection. Council Tax collection rate to the end of June is 1.1% (£350,000) lower than expected compared to the same period last year. <p><u>Actions</u> During the initial months of the Covid 19 pandemic, formal debt recovery action was suspended. From August 2020 recovery action has been reinstated which will hopefully have some impact upon collection rates.</p> <p>Discussions with WG (via WLGA & SWT) will continue to lobby for financial report for this loss of income.</p>	Unknown	Rhian Hayden
Council Tax Reduction Scheme	(40,748)	(£627,383)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> This is due to an increase in the number of claimants following the Covid-19 pandemic. It has been assumed that the increased level of claimants will continue for the remainder of the financial year. New claims processed in Quarter 1 of 2020, compared to the same period in 2019, have increased by 911 (an increase of 158%). <p><u>Actions</u></p>	Unknown	Rhian Hayden

Action Plan

CORPORATE SERVICES 2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4a

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
			<ul style="list-style-type: none"> The WLGA, on behalf of all LA's, has collated the CTRS cost pressure across Wales and information has been submitted to WG officials, with a view to it being considered by Ministers in the "Star Chamber". It is hoped that WG will consider providing additional funding to address this pressure. 		
Registration of Births, Marriages and Deaths	(£760)	(£64,742)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> Reduced income, due to Covid-19 pandemic (e.g. restrictions on wedding ceremonies) <p><u>Actions</u></p> <ul style="list-style-type: none"> Loss of income will form part of the claim to WG for financial support. In addition, The Registrar Service is working to clear the backlog of registration services which could have a positive impact on the forecast level of income by the year end 		Andrea Jones

Action Plan

SOCIAL SERVICES

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4b

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Looked After Children	(427,589)	(399,699)	<p>Legal Services</p> <p><u>Reason for Adverse variance</u> There is an ongoing pressure in this area due to the number of looked after children, and the problems with retention and recruitment of staff has resulted in more services being outsourced to an external provider. It is anticipated that the Legal budget will be significantly overspent again this year.</p> <p><u>Actions</u></p> <p>A long term solution will need to be identified in conjunction with Legal Services to mitigate this cost pressure for future years and a collaborative arrangement for legal services is being considered with a neighbouring council.</p> <p>This cost pressure is currently being offset by favourable variances within other social services budgets.</p>		Tanya Evans

Action Plan

Economy

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4c

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
General Offices	£481	(£18,132)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Covid 19, which resulted in the GO being closed to the general public, has had a detrimental effect on conference and meeting room facilities (including refreshments and equipment hire). <p><u>Actions</u></p> <ul style="list-style-type: none"> • A claim for loss of income to Welsh Government will be submitted • Re-open the facility to business users and tenants. • Consider diversifying from meeting rooms to office rentals. • Review BGCBC staff office and consider making available as offices to let to businesses. • Future proof the building and adopt new technology for Microsoft Team Meetings, as the video conferencing will have a huge effect on our industry, so we need to embrace it. • Introduce a registered business address for a fee. • Engage with academia (Coleg Gwent), to consider lecture theatre i.e. cinema. 		

Action Plan

Economy

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4c

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Nursery Units	£39,881	(£226,063)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • a delay to the refurbishment/investment to improve attractiveness to incoming and existing tenants as a result of Covid-19 • 1 month rental holiday in April given to all businesses within the Units • Covid 19, detrimental effect to the worldwide/local economy. Business start-ups, expansions (including business relocations) on hold. Business community in hibernation mode. • Business Tenant Support Scheme introduced to support SME's within the portfolio i.e. April rent free period and rental holidays. <p><u>Actions</u></p> <ul style="list-style-type: none"> • Business Rates and Business Innovation Team at BGCBC, worked extremely hard to support business tenants with Covid 19 grants schemes. • Refurbishment scheme underway at Roseheyworth Business Park to focus on constrained business, which will result in further revenue potential. • An exercise to re-value the rentals and potential yield investments. • Secure marketing budget, to Increase marketing awareness to attract new customers i.e. rightmove.co.uk 		

Action Plan

Economy

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4c

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
			<ul style="list-style-type: none"> • Re-gear existing leases and offer financial incentives for new tenants. • Exploring options to secure external funding for further refurbishment schemes (WG) i.e. Phase 2 – Roseheyworth Business Park. • Investment plan to review and secure funding for wider refurbishment scheme across the portfolio. 		
Estate Management Non Rechargeable	£24,536	(£54,831)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Review of non-operational -assets under Bridging the Gap delayed due to staff redeployment on Covid-19 workstreams and suspension of recruitment within the Council <p><u>Actions</u></p> <ul style="list-style-type: none"> • Recruitment commenced • Reduction of expenditure could help but large items of maintenance could limit possibilities 		

Action Plan

Environment

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4d

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Technical Services	£1,448	(£96,000)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Anticipated loss of income as a result of COVID-19. <p><u>Actions</u></p> <ul style="list-style-type: none"> • Loss of income to potentially be met by way of Covid-19 grant funding from WG in 20/21. 		C Rogers / M Price
Waste Services	(£75,460)	(£548,076)	<ul style="list-style-type: none"> • <u>Reason for Adverse variance</u> • a forecast loss of recycle income and suppression of market prices. • An estimated increase in residual waste tonnages during the lockdown period. There is the potential for these additional costs to be reclaimed from the WG Hardship Fund in the second quarter. • New Commercial Waste Service was suspended due to covid-19. The loss of income for the period April 2020 to June 2020 has been factored into the forecast, however, the overall savings target from the Bridging the Gap project will be difficult to achieve during the current financial year. 		M Perry / M Stent

Action Plan

Environment

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4d

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
			<p><u>Actions</u></p> <ul style="list-style-type: none"> • Increased costs and loss of income to be potentially met by way of Covid 19 grant funding from WG in 20/21. • Commencing side waste enforcement from July 2020, which will reduce residual waste charges. Currently due to easement of side waste, the cost to the authority is approx. £18,000 per month. This figure will reduce as restrictions on black bags commence borough-wide. • Capital bids will be submitted into Welsh Government (27th July deadline) for receptacles. If the bid is accepted, this will contribute £50,000 towards the revenue budget. • The delay in the opening of the new HWRC has contributed positively to the revenue budget. • Review social distancing rules in conjunction with the Trade Unions in the Autumn 2020 to potentially revert back to 3 staff in the cab. At the point in time this is agreed, the forecast adverse variance will improve (in relation to agency staff and transport costs). 		

Action Plan

Environment

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4d

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Grounds Maintenance	£0	(£83,003)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Loss of income from suspension of activities and loss of SLA for 6 months as a result of COVID 19 <p><u>Actions</u></p> <p>Loss of income to be potentially met by way of Covid 19 grant funding from WG in 20/21.</p>		M Perry/ D Watkins
Corporate Landlord	(£2,960)	(£68,850)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Forecast based on 19/20 draft outturn, except for known 20/21 Rates and other known expenditure, albeit there will be savings in utility charges for the period of time that the Civic centre is closed. <p><u>Actions</u></p> <ul style="list-style-type: none"> • Minimise and monitor expenditure on all non-essential maintenance buildings. 		C Rogers / M Price

Action Plan

Environment

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4d

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Building Cleaning	£0	(£244,608)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Potential reduction in schools SLA due to school's closure as a result of Covid 19 • <p><u>Actions</u></p> <p>loss of income to be potentially met by way of Covid 19 grant funding from WG in 20/21.</p>		C Rogers / M Price
Catering Account	£0	(£215,804)	<p><u>Reason for Adverse variance</u></p> <p>Potential reduction in schools SLA and loss of school meals income due to school closure as a result of Covid 19, over and above the loss of income claim to Welsh Government for the period April to June 2020</p> <p><u>Actions</u></p> <p>Further loss of income claims to be potentially met by way of Covid 19 grant funding from WG in 20/21.</p>		C Rogers / M Price

Action Plan

Environment

2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4d

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Environmental Health	(£9,137)	(£66,642)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Budget pressures resulting from the end of the Public Protection Collaboration have been built into the budget. Some savings delayed due to staff sickness/extended notice period into the new financial year • Other staff savings postponed due to Covid 19 pandemic and reassessment of service needs. <p><u>Actions</u></p> <ul style="list-style-type: none"> • SMR 2 report and reassessment of service needs due to Covid 19 pandemic. The Service is likely to need to submit an application for a cost pressure for 21/22 		D Thompson
Cwmcrachen Caravan Site	(£64,131)	(£25,079)	<p><u>Reason for Variance</u></p> <ul style="list-style-type: none"> • Electricity costs are the main reasons for the variance. The plan of action from 19/20 has continued (electricity meter changes and resident recharge increases) and this is led to a decrease in forecast net costs. Work is continuing. <p><u>Actions</u></p> <ul style="list-style-type: none"> • Further work is planned to attempt to reduce losses. 		D Thompson

Action Plan

Planning Committee and Licensing Committee 2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4e

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Dealing with Applications	2,153	(31,293)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Downturn in Planning Fees received due to the effects of covid 19. <p><u>Actions</u></p> <ul style="list-style-type: none"> • The department is hopeful that fees will improve during the last six months of the year as we come out of Covid19 restrictions. 		

Action Plan

Planning Committee and Licensing Committee 2020/21 Forecast Adverse Variances (as at 30 June 2020)

Appendix 4e

Service Area	2019/2020 Provisional Outturn Variance £	2020/2021 Variance at June 2020 Forecast £	Action Required & Timescale	Financial Impact £	Responsible Officer
Licensing	(8,728)	(25,904)	<p><u>Reason for Adverse variance</u></p> <ul style="list-style-type: none"> • Delayed income, due to Covid 19 pandemic – (e.g. Pub and Club renewals) • Reduced income, due to Taxi fee proposed increases not actioned in 19/20 and for 20/21 due to pandemic, but inflationary increases have been applied to the budget in both years. • Potential further loss of income if local businesses are affected by the economic impacts of the pandemic <p><u>Actions</u></p> <ul style="list-style-type: none"> • Managers will monitor the budget and consider options to reduce costs. The Service is likely to need to submit an application for a cost pressure for 21/22. 		D Thompson

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Saving Proposal	Approved Estimated Achievement £ 1,465,000	Forecast to be Achieved £	Favourable / (Adverse) Variance £
Overall Savings target			
1 Third Party Expenditure a Contract Management - Removing of Inflation applied to the Draft Estimates b Early Settlement Terms / Increased use of the Procurement Card	550,000 500,000 50,000	 500,000 50,000	 0 0
2 Fees & Charges a Stretched Income Targets b Increase in Fees & Charges of 5.5% from April 2020	200,000 105,000 95,000	 47,000 74,000	 (58,000) (21,000)
3 Property & Asset Review Corporate Landlord - Reduction in the Rates & Maintenance Budgets following the CAT transfer / Selling/demolition: a Worcester St - £13,630 Brynmawr District Office - £24,730 Greenacre - £1,600	130,000 73,000	 73,000	 0

Saving Proposal	Approved Estimated Achievement	Forecast to be Achieved	Favourable / (Adverse) Variance
Corporate Landlord - Reduction in the Rates & Maintenance b Budgets re: Buildings to be sold: Bryngwyn Primary & Queen St Primary - £18,000	18,000	4,500	(13,500)
d Increase income re: Land and other charges	3,760	0	(3,760)
e Net reduction in Alt management fee	28,000	0	(28,000)
e Energy Costs - Reduction in budget due to efficiency savings identified following implementation of RE:FIT	7,240	7,240	0
4 Growth Strategy	220,000	220,000	0
a Council Tax - Increase in collection following the removal of the Empty Property Discount	170,000		
b Council Tax Income	50,000		

Saving Proposal	Approved Estimated Achievement	Forecast to be Achieved	Favourable / (Adverse) Variance
5 Industrial Portfolio Review - Review of service charges and insurance to pass onto Tenants - Increase income through Investment of capital funding to upgrade units	100,000	0	(100,000)
6 Commercial Waste Service review - implementation 1/4/2020	23,000	0	(23,000)
7 Low Carbon Removal of the Carbon Reduction Commitment Budget	138,000	138,000	0
8 Work Place Transformation Cost reduction Measures - ICT Budget - Rationalising systems - Managing Suppliers - Review of printing, scanners, postage etc - Review of telephony	50,000	50,000	0
9 Income Recovery Review of Income Recovery activities	54,000	54,000	0

Saving Proposal	Approved Estimated Achievement	Forecast to be Achieved	Favourable / (Adverse) Variance
TOTAL APPROVED SAVINGS	1,465,000	1,217,740	- 247,260

non-grant funded vacant post salary plus oncost, for one month, where vacancy is not used to offset cost pressures in other budgets

APPENDIX 6

non-grant funded vacant post salary plus oncost, for one month, where vacancy is used to offset cost pressures in other budgets

	number of posts	salary plus oncost per month £		number of posts	salary plus oncost per month £
corp serv	5	16,268		6	24,787
soc serv	1	4,560		0	0
educ	0	0		1	11,537
env					
highways	0	0		0	0
econ	1	2,258		1	2,258
planning					
licensing	0	0		0	0
	<u>7</u>	<u>23,086</u>		<u>8</u>	<u>38,581</u>

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Agenda Item 8

Executive Committee and Council only

Date signed off by the Monitoring Officer: N/A

Date signed off by the Section 151 Officer: N/A

Committee: Joint (Budget) Scrutiny Committee

Date of meeting: 28th September 2020

Report Subject: Capital Budget Monitoring, Forecast for 2020/2021 Financial Year (as at 30 June 2020)

Portfolio Holder: Cllr N. Daniels – Leader / Executive Member
Corporate Services

Report Submitted by: Rhian Hayden – Chief Officer Resources

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
	24/08/2020	17.09.20			28/09/2020	14/10/2020		

1. Purpose of the Report

- 1.1 To provide members with an overview of each Portfolio's actual and forecast capital expenditure against funding approvals for the 2020/2021 financial year, as at 30th June 2020.

2. Scope and Background

- 2.1 This report provides details on the following:

- Forecast financial position to 31st March 2021 across all portfolios
- Details of any significant adverse and/or favourable variances

- 2.2 This report forms part of the quarterly financial reporting framework to Members.

3. Options for Recommendation

3.1 Option 1 (Recommended Option)

Members of the Joint Budget Scrutiny Committee accept the report and

- Provide appropriate challenge to the financial outcomes in the report.
- Continue to support appropriate financial control procedures agreed by Council.
- To note the budgetary control and monitoring procedures in place within the Capital Team, to safeguard Authority funding.

3.2 Option 2

Do not accept the report.

4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**

4.1 This report supports the Forward Looking Corporate Plan 2020/22 as it ensures effective forward financial planning arrangements are in place to support the Council’s financial resilience. This is a key element to achieving “An ambitious and innovative council delivering the quality services we know matter to our communities”

5. **Implications Against Each Option**

5.1 ***Impact on Budget (short and long term impact)***

5.1.1 The overall financial position as forecast at 30th June 2020 indicates an adverse variance of £24,000 against a total in year capital budget of £20m.

The overall position across all Portfolios is shown below: -

Total Approvals Q1 (Jun 2020)	Future funding	In year funding	Actual Expenditure to 30/06/2020 (Month 3)	Forecast Expenditure 2020/2021	Forecast Variance underspent / (overspent)
£000	£000	£000	£000	£000	£000
61,363	41,347	20,016	2,168	20,040	(24)

5.1.2 Despite the Covid-19 Pandemic actual expenditure to June 2020 of £2m is £300,000 higher compared to Quarter one in financial year 2019/2020. Should the pandemic situation continue to improve it is expected that Capital Expenditure will reach £20m by 31st March 2021.

5.1.3 The forecast over-spend of £24,000 relates to the essential capital works following adverse weather and the resulting flood damage in the early part of 2020. A Funding request has been submitted to Welsh Government, however the council has not yet received confirmation of grant funding to cover the costs.

5.1.4 Where overall funding approvals are likely to be exceeded and additional compensatory funding sources cannot be identified, budget holders will initially report the consequences to the Corporate Leadership Team, including proposals to defer/delete other approved schemes.

5.2 Risk including Mitigating Actions

- 5.2.1 Expenditure against external funding approvals needs to be maximised in order to avoid loss of funding. If significant delays in capital expenditure are anticipated or contract costs rise due to a second wave of Covid-19, liaison with funding bodies will be required at the earliest opportunity in order to secure approval for funding re-profile.
- 5.2.2 If funding re-profile cannot be agreed and capital schemes are not kept within budget, then capital reserves may be committed beyond affordable levels, with the consequence that projects that have not yet commenced may be deferred or not undertaken, so impacting upon future Capital Programmes.
- 5.2.3 If capital schemes do not achieve the required level of expenditure within the correct financial year and a second peak of the Covid-19 pandemic materialises, funding may be lost to the Authority and be detrimental to the Authority's chances of securing future funding.
- 5.2.4 The aforementioned risks are mitigated as far as possible through close working relationship with Budget Holders, Technical Services and external funding bodies such as Welsh Government. This ensures that where possible, funding is maximised or funding amendments are secured should the need arise
- 5.2.5 There is a potential risk of increase in Constructions costs & services following the ongoing situation regarding Brexit.
- 5.2.6 Brexit has been added as an organisational risk to the corporate risk register, whilst a separate, more detailed Brexit high level action plan has been developed and is being monitored by the Brexit Core Planning Group.

5.3 Legal N/A

5.4 Human Resources N/A

6. Supporting Evidence

6.1 *Performance Information and Data*

- 6.1.2 The capital programme is attached at Appendix 1.2 and 1.2.

6.2 *Expected outcome for the public*

- 6.2.1 The report details the financial implications for the Council in providing capital investment for the communities of Blaenau Gwent.

All forecast overspends and underspends are managed in order that secured funding approvals are not lost and to mitigate any potential adverse impact upon future Capital investment in Blaenau Gwent.

6.3 ***Involvement (consultation, engagement, participation)***

The Capital Programme is developed to support the Council's strategic priorities and is considered and agreed by full Council. Corporate Overview Scrutiny and Executive Committees consider the budget monitoring reports on a quarterly basis and provide challenge as appropriate.

6.4 ***Thinking for the Long term (forward planning)***

It is essential that all forecast overspends and underspends are managed in order that secured funding approvals are not lost and to mitigate any potential adverse impact upon the future capital programme.

6.5 ***Preventative focus***

The Capital Services Team will continue their close working relationship with budget holders and external funding bodies to ensure that funding is maximised or funding amendments are secured in future financial years.

6.6 ***Collaboration / partnership working***

The Capital Services Team works closely with budget holders in producing the financial forecast and with external funding bodies to ensure that where possible funding is maximised or funding amendments are secured should the need arise.

6.7 ***Integration (across service areas)***

N/A

6.8 ***EqlA (screening and identifying if full impact assessment is needed)***

N/A

7. **Monitoring Arrangements**

7.1 Financial reporting to the Joint Budget Scrutiny Committee and the Executive Committee is carried out on a quarterly basis. Where projects are reporting significant cost pressures, there is a requirement for Budget Holders to ensure that where possible funding is maximised or funding amendments are secured should the need arise.

Background Documents /Electronic Links

- Appendix 1.1
- Appendix 1.2

Management Reports

Reporting Year: and Period: 2021/3

Capital Programme Funding Estimates Summary

<i>Portfolio</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure To: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
Corporate Services Portfolio	398,111	102,639	295,472	99,238	3,401	102,639	0
Social Services Portfolio	5,281,669	1,122,005	4,159,664	12,253	1,109,752	1,122,005	0
Economy Portfolio	17,006,319	12,699,312	4,307,007	1,202,145	11,497,167	12,699,312	0
Education and Active Living	28,150,059	2,081,690	26,068,369	29,152	2,052,538	2,081,690	0
Environment Portfolio	6,542,842	1,630,515	4,912,327	645,945	984,570	1,630,515	0
Infrastructure Portfolio	3,012,957	1,855,131	1,157,826	178,559	1,700,568	1,879,127	(23,996)
All Portfolios	971,334	525,192	446,142	1,192	524,000	525,192	0
Total Capital Funding	61,363,291	20,016,484	41,346,807	2,168,484	17,871,996	20,040,480	(23,996)

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Management Reports	Capital Programme Funding Estimates
<i>Reporting Year: and Period: 2021/3</i>	

Code	Scheme	Total Funding	In Year Budget	Future Funding	Expenditure to: June 2020	Remaining in Year Budget	Forecast Expenditure	Forecast Variance (Adv)/Fav
Corporate Services Portfolio								
Corporate Services								
101385	Workplace Transformation	135,457	49,238	86,219	49,238	0	49,238	0
327100	Ebbw Vale Test Track	50,000	50,000	0	50,000	0	50,000	0
327101	Emergency Electrical & IT Works Civic Ce	209,253	0	209,253	0	0	0	0
328090	CCTV Upgrade	3,401	3,401	0	0	3,401	3,401	0
Corporate Services		398,111	102,639	295,472	99,238	3,401	102,639	0
Corporate Services Portfolio		398,111	102,639	295,472	99,238	3,401	102,639	0

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Capital Programme Funding Estimates

Code	Scheme	Total Funding	In Year Budget	Future Funding	Expenditure to: June 2020	Remaining in Year Budget	Forecast Expenditure	Forecast Variance (Adv)/Fav
Social Services Portfolio								
Childrens Services								
323152	Beaufort Road - Extension Training Flat	130,475	130,475	0	0	130,475	130,475	0
323153	Beaufort Road - Outdoor spaces and Exiti	38,675	38,675	0	0	38,675	38,675	0
324719	Flying Start - Cwm 2	10,000	10,000	0	0	10,000	10,000	0
324721	Flying Start - Ebbw Vale North	150,000	150,000	0	0	150,000	150,000	0
324724	Flying Start - Sirhowy Primary	10,000	10,000	0	0	10,000	10,000	0
324735	Flying Start Brynithel FS Centre	20,000	20,000	0	0	20,000	20,000	0
324736	Flying Start Additional Works	90,000	90,000	0	6,550	83,450	90,000	0
324770	Childcare Offer - Sixbells Scheme	1,492,862	0	1,492,862	0	0	0	0
324771	Childcare Offer - Badminton Scheme	1,500,000	0	1,500,000	0	0	0	0
324772	Childcare Offer - Blaina ICC Scheme	437,243	0	437,243	0	0	0	0
324773	Childcare Offer - Swfryd Scheme	500,000	0	500,000	0	0	0	0
Childrens Services		4,379,255	449,150	3,930,105	6,550	442,600	449,150	0
Adult Services								
323003	Health & Safety	63,942	0	63,942	0	0	0	0
323005	Tackling Food Poverty - WLGA	23,147	0	23,147	0	0	0	0
323120	Disabled equipment	279,000	279,000	0	0	279,000	279,000	0
323144	ICF Main Capital Programme	99,233	1,210	98,023	1,210	0	1,210	0
323147	Intermediate Care Fund	3,292	160	3,132	160	0	160	0
323148	ICF - Digital & Mobile Assistive Technol	19,000	0	19,000	0	0	0	0
323149	Better Care Capital Project	26,648	4,333	22,315	4,333	0	4,333	0

Capital Programme - 2020/21 Funding Estimates
Capital Report 2020/21

Management Reports		Capital Programme Funding Estimates						
<i>Reporting Year: and Period: 2021/3</i>								

<i>Code</i>	<i>Scheme</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure to: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
323151	Augusta House - Enablement Pods	388,152	388,152	0	0	388,152	388,152	0
	Adult Services	902,414	672,855	229,559	5,703	667,152	672,855	0
	Social Services Portfolio	5,281,669	1,122,005	4,159,664	12,253	1,109,752	1,122,005	0

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Capital Programme Funding Estimates

Code	Scheme	Total Funding	In Year Budget	Future Funding	Expenditure to: June 2020	Remaining in Year Budget	Forecast Expenditure	Forecast Variance (Adv)/Fav
Economy Portfolio								
Tredegar Regeneration								
326163	Tredegar HLF	893,051	893,051	0	7,910	885,141	893,051	0
	Tredegar Regeneration	893,051	893,051	0	7,910	885,141	893,051	0
Ebbw Vale Town Centre								
326191	TRI - Urban Centre Commercial Property I	407,496	407,496	0	60,495	347,001	407,496	0
326192	TRI- Urban Centre Residential Property E	123,957	123,957	0	0	123,957	123,957	0
	Ebbw Vale Town Centre	531,453	531,453	0	60,495	470,958	531,453	0
Valleys Regional Park								
326205	VRP - Discovery Gateway	89,461	89,461	0	0	89,461	89,461	0
	Valleys Regional Park	89,461	89,461	0	0	89,461	89,461	0
The Works Site								
325097	Big Arch	777,638	12,469	765,169	12,469	0	12,469	0
325220	Site Investigation Works	19,000	0	19,000	0	0	0	0
325225	Ebbw Valley Railway - Northern Extension	2,441	0	2,441	0	0	0	0
	The Works Site	799,079	12,469	786,610	12,469	0	12,469	0
Other Regeneration								
326006	Tech Valley s Initiative	475,000	0	475,000	0	0	0	0
326180	Lime Avenue Business Park	6,199,476	6,199,476	0	468,161	5,731,315	6,199,476	0

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<i>Code</i>	<i>Scheme</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure to: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
326181	Lime Avenue Employment park	2,501,013	0	2,501,013	0	0	0	0
326182	Box Works	703,992	703,992	0	369,936	334,056	703,992	0
326183	Regain 2	3,918,513	3,918,513	0	22,103	3,896,410	3,918,513	0
326184	Brexit Schemes	369,465	0	369,465	0	0	0	0
326225	Heat Networks Project	17,385	0	17,385	0	0	0	0
326226	Electric Vehicle Chargepoints	276,897	276,897	0	261,071	15,826	276,897	0
326252	Constrained Units - Roseheyworth	164,847	74,000	90,847	0	74,000	74,000	0
326265	Victoria Business Park - Development	66,687	0	66,687	0	0	0	0
	Other Regeneration	14,693,275	11,172,878	3,520,397	1,121,271	10,051,607	11,172,878	0
	Economy Portfolio	17,006,319	12,699,312	4,307,007	1,202,145	11,497,167	12,699,312	0

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Code	Scheme	Total Funding	In Year Budget	Future Funding	Expenditure to: June 2020	Remaining in Year Budget	Forecast Expenditure	Forecast Variance (Adv)/Fav
Education and Active Living								
Education Services								
324130	Abertillery Comprehensive Lighting Upgr	9,524	0	9,524	0	0	0	0
324138	Education Capital Maintenance	716,802	716,802	0	3,700	713,102	716,802	0
324142	Georgetown Windows & Boiler Replaceme	8,671	0	8,671	0	0	0	0
324143	Rhos-y-fedwyn - Refurbishment	5,378	0	5,378	0	0	0	0
324144	St Marys - Refurbishment	60,000	20,000	40,000	0	20,000	20,000	0
324145	Tredegar Comp - Food & Technology	99,275	80,000	19,275	0	80,000	80,000	0
324201	Class Size - Willottown	69,557	69,557	0	0	69,557	69,557	0
324203	Period Poverty	6,045	0	6,045	0	0	0	0
324206	Georgetown S106	3,667	3,667	0	3,667	0	3,667	0
324519	Digital 2030 Capital Grant - Post 16	4,620	0	4,620	0	0	0	0
324530	ALN	122,298	0	122,298	0	0	0	0
324532	Ebbw Fawr ASD	3,890	0	3,890	0	0	0	0
324560	Schools IT Infrastructure	140,282	140,282	0	731	139,551	140,282	0
324580	Brynmawr 3G Pitch	793,378	793,378	0	350	793,028	793,378	0
324590	Tredegar Comp 3G Pitch	153,410	0	153,410	0	0	0	0
324740	New Abertillery Primary School	0	0	0	0	0	0	0
324743	21st Century Schools Six Bells Project	416,940	196,639	220,301	4,189	192,450	196,639	0
324750	Band B - Welsh Medium New Build	5,993,612	0	5,993,612	0	0	0	0
324751	Band B - New Primary Ebbw Fawr Valley	9,295,589	12,915	9,282,674	12,915	0	12,915	0
324752	Band B - Secondary Remodelling Brynma	3,198,936	0	3,198,936	0	0	0	0
324753	Band B - Secondary Remodelling Abertille	3,199,893	0	3,199,893	0	0	0	0

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Capital Programme Funding Estimates

<i>Code</i>	<i>Scheme</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure to: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
324754	Band B - Secondary Remodelling Tredega	3,198,335	0	3,198,335	0	0	0	0
324755	Band B - Welsh Medium Remodelling Bro	588,116	0	588,116	0	0	0	0
Education Services		28,088,218	2,033,240	26,054,978	25,552	2,007,688	2,033,240	0
Active Living Services								
329089	Abertillery LC Demolition	4,552	3,600	952	3,600	0	3,600	0
329097	Play Equipment	44,850	44,850	0	0	44,850	44,850	0
332368	Play Area Schemes - Boroughwide	12,439	0	12,439	0	0	0	0
Active Living Services		61,841	48,450	13,391	3,600	44,850	48,450	0
Education and Active Living		28,150,059	2,081,690	26,068,369	29,152	2,052,538	2,081,690	0

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Code	Scheme	Total Funding	In Year Budget	Future Funding	Expenditure to: June 2020	Remaining in Year Budget	Forecast Expenditure	Forecast Variance (Adv)/Fav
Environment Portfolio								
Environmental Services								
327018	RCAF Long Term Organics Procurement	26,512	0	26,512	0	0	0	0
327039	Kerbside Collections	2,115	0	2,115	0	0	0	0
327042	Collaborative Change Programme 18-19	176,872	0	176,872	0	0	0	0
327043	Household Waste Recycling Centre	1,754,482	454,482	1,300,000	204,051	250,431	454,482	0
327044	AHP Waste Collections	176,000	176,000	0	0	176,000	176,000	0
327045	BRC Decommissioning Project	145,511	0	145,511	0	0	0	0
327046	Repair Cafe	4,541	4,151	390	3,475	676	4,151	0
327047	Council Buildings Recycling Infrastructu	16,705	16,705	0	0	16,705	16,705	0
327061	CAT - Sports Facilities	80,000	80,000	0	0	80,000	80,000	0
327065	Re:Fit	2,922,084	372,685	2,549,399	372,685	0	372,685	0
327067	Market Hall - Asbestos Removal	11,321	0	11,321	0	0	0	0
327068	Cemeteries Investment Programme	200,028	0	200,028	0	0	0	0
Environmental Services		5,516,171	1,104,023	4,412,148	580,211	523,812	1,104,023	0
Housing Environmental Health								
328221	Remediation of Contaminated Land/Dereli	154,269	0	154,269	0	0	0	0
350510	Improvement grants - new scheme	745,809	420,000	325,809	47,465	372,535	420,000	0
350550	Support for Independent Living	112,901	92,800	20,101	4,577	88,223	92,800	0
350560	Empty Property Grants	13,692	13,692	0	13,691	1	13,692	0
Housing Environmental Health		1,026,671	526,492	500,179	65,733	460,759	526,492	0

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Management Reports		Capital Programme Funding Estimates						
<i>Reporting Year: and Period: 2021/3</i>								

<i>Code</i>	<i>Scheme</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure to: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
	Environment Portfolio	6,542,842	1,630,515	4,912,327	645,945	984,570	1,630,515	0

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Code	Scheme	Total Funding	In Year Budget	Future Funding	Expenditure to: June 2020	Remaining in Year Budget	Forecast Expenditure	Forecast Variance (Adv)/Fav
Infrastructure Portfolio								
Engineering Services								
328040	Cwm By Pass	13,970	0	13,970	0	0	0	0
328148	SRIC - Ebenezer Street	40,000	40,000	0	0	40,000	40,000	0
328310	Local Transport Fund	243,271	243,271	0	17,833	225,438	243,271	0
328312	Local Transport Fund 2020/21	150,000	150,000	0	0	150,000	150,000	0
328314	Local Transport Network Fund	75,000	75,000	0	0	75,000	75,000	0
328315	Local Transport Fund - Project Retention	22,948	0	22,948	0	0	0	0
328318	Active Travel Fund	256,316	256,316	0	128,627	127,689	256,316	0
328319	Active Travel Fund 2020/21	234,000	234,000	0	0	234,000	234,000	0
328322	Local Sustainable Transport Covid Respor	144,000	144,000	0	0	144,000	144,000	0
328350	Access Improvement Grant	34,691	34,691	0	0	34,691	34,691	0
Engineering Services		1,214,196	1,177,278	36,918	146,460	1,030,818	1,177,278	0
Highways Network Management								
328063	Bridge Strengthening Works	1,857	0	1,857	0	0	0	0
328095	Ebbw Vale Railway study Phase 3	973	973	0	973	0	973	0
328269	Highways PB Imp. Works.	20,946	0	20,946	0	0	0	0
328270	Highways Improvement Works	1,036,835	4,130	1,032,705	4,130	0	4,130	0
328334	LGBI - Trinant Hall	65,400	0	65,400	0	0	0	0
328404	Flood Damage - Emergency Repairs	0	0	0	23,996	0	23,996	(23,996)
328405	Aberbeeg Road Repairs	405,000	405,000	0	3,000	402,000	405,000	0
328406	Small Scale Works Grant	267,750	267,750	0	0	267,750	267,750	0

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Management Reports		Capital Programme Funding Estimates						
<i>Reporting Year: and Period: 2021/3</i>								

<i>Code</i>	<i>Scheme</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure to: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
	Highways Network Management	1,798,761	677,853	1,120,908	32,099	669,750	701,849	(23,996)
	Infrastructure Portfolio	3,012,957	1,855,131	1,157,826	178,559	1,700,568	1,879,127	(23,996)

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Capital Programme Funding Estimates

<i>Code</i>	<i>Scheme</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure to: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
All Portfolios								
All Portfolios								
300300	City Deal	233,500	0	233,500	0	0	0	0
303990	OS Capital Admin/Design & Supervision	524,000	524,000	0	0	524,000	524,000	0
321112	Disabled Access - Special Programme	16,871	1,192	15,679	1,192	0	1,192	0
324672	The Company Shop - Tred	196,963	0	196,963	0	0	0	0
All Portfolios		971,334	525,192	446,142	1,192	524,000	525,192	0
All Portfolios		971,334	525,192	446,142	1,192	524,000	525,192	0

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Management Reports		Capital Programme Funding Estimates						
<i>Reporting Year: and Period: 2021/3</i>								

<i>Code</i>	<i>Scheme</i>	<i>Total Funding</i>	<i>In Year Budget</i>	<i>Future Funding</i>	<i>Expenditure to: June 2020</i>	<i>Remaining in Year Budget</i>	<i>Forecast Expenditure</i>	<i>Forecast Variance (Adv)/Fav</i>
	Total Capital Funding	61,363,291	20,016,484	41,346,807	2,168,484	17,871,996	20,040,480	(23,996)

End of Report

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Agenda Item 9

Executive Committee and Council only

Date signed off by the Monitoring Officer: N/A

Date signed off by the Section 151 Officer: N/A

Committee: **Joint Budget Scrutiny Committee**

Date of meeting: **28th September 2020**

Report Subject: **Use of General and Earmarked Reserves 2019/2020**

Portfolio Holder: **Cllr Daniels – Leader / Executive Member Corporate Services**

Report Submitted by: **Rhian Hayden – Chief Officer Resources**

Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
	10/09/20	18.09.20			28/09/20	14.10.20		

1. **Purpose of the Report**
 - 1.1 To report to the members of the Joint Budget Scrutiny Committee the reserves outturn position for 2019/2020 as at Quarter 4 (31 March 2020).
2. **Scope and Background**
 - 2.1 There are a number of statutory requirements concerning Local Authority Reserves, including:
 - The Local Government Act 1972;
 - The Local Government Finance Act 1988;
 - The Local Government Finance Act 1992;
 - The Local Government Act 2003; and
 - The Accounts and Audit (Wales) Regulations 2014.
 - 2.2 The CIPFA Local Authority Accounting Panel (LAAP) issued Bulletin 99: Local Authority Reserves and Balances in July 2014. This provides non-statutory guidance on relevant issues including:
 - Proper accounting treatment; and
 - Principles to assess the adequacy of reserves.
 - 2.3 To ensure compliance with CIPFA Local Authority Accounting Panel Bulletin 99 and identified best practice, the Council revised its protocol for managing reserves, with effect from April 2015.
 - 2.4 One aspect of the revised protocol concerns the enhancement of Elected Member engagement and scrutiny, and to this end quarterly reports detailing the actual and forecast use of general and earmarked reserves, including changes in requirement/amounts and risk assessments, are prepared and presented to Executive and Joint Budget Scrutiny Committee during the financial year.
 - 2.5 In order to adopt a long-term approach to the need to provide services to the citizens of Blaenau Gwent, the protocol was amended and agreed by

Council in March 2016 to include a target level for general reserves. This was set as 4% of the last reported actual net revenue expenditure (as included in the Revenue Outturn return).

3. Options for Recommendation

3.1 That Members consider the attached report of use of general and earmarked reserves for 2019/2020 and:

- note the draft increase of the General Reserve in 2019/2020 to £6.348m, being 4.69% of net revenue expenditure (above the 4% target level).
- consider the impact the £0.454m favourable variance for 2019/2020 would have on the General Reserve target; and
- continue to challenge budget overspends and implement appropriate service Action Plans, where required.

Maintenance of general reserves at an adequate level is crucial to the Council being able to meet future liabilities arising from risks for which specific provision has not been made.

4. Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan

4.1 National Well-being Goals

The management of earmarked and general reserves (in recognition of the need to plan for known or predicted future obligations, unexpected events or emergencies), allows the Authority to deliver services in pursuance of its obligations under the national well-being goals.

4.2 Corporate Priorities

This report supports the Council Priority, "Ambitious and Innovative Council", as it is part of the financial planning and reporting arrangements which support the Council's financial resilience.

5. Implications Against Each Option

5.1 Financial Impact

5.1.1 Section 6 provides an overall summary of the financial position in relation to the remaining balances in general and earmarked reserves at 31 March 2020.

5.1.2 Table 1 at 6.1.3 (below) shows the outturn position for the general reserve at year-end 2019/2020 to be an increase of £0.454m, to £6.348m. This balance would represent 4.69% of net revenue expenditure, £0.934m above

the 4% target level of £5.414m, indicating some progress towards strengthening the financial resilience of the Council and allowing a buffer to deal with unexpected future issues.

5.1.3 The increase in general reserves is due to net portfolio underspends and:

- £117,000 contribution as agreed by Council during the 2019/2020 budget setting process
- £132,000 as a result of a reduction in the Fire Service Precept charge following additional funding from Welsh Government for the increase in employers pension contributions.

5.1.4 Table 2 at 6.1.7 (below) shows the level of earmarked reserves at 31 March 2020 to be £7.705m, an in year increase of £0.876m, which included significant increases in the Insurance Reserve and Delegated School Balances. Further details of earmarked reserve movements are included in Appendix 1.

5.1.5 As a result of the positive provisional settlement, the Council has approved an increase to Reserves in excess of £1.5m for 2020/2021 when setting the 2020/2021 Budget, to support medium term financial planning and strengthening the Council's financial resilience.

5.2 Risk

5.2.1 The Council must ensure an appropriate level and use of reserves to support its financial sustainability and to meet future liabilities arising from risks for which a specific provision has not been made.

5.2.2 Included within the 2020/2021 budget, it is planned to increase reserves in excess of £1.5m, with a further £0.2m increase per annum planned for the life of the current Medium Term Financial Strategy. There is a risk that responding to Covid 19 may have a financial impact on the Council's in year budget and its reserves.

5.2.3 Failure to comply with the requirements set out in CIPFA LAAP Bulletin 99: *Local Authority Reserves and Balances*, which include the implementation of a clear protocol for the establishment, use, control and review of reserves, could result in adverse comments by regulators.

5.2.4 A protocol for the management of reserves was adopted in April 2015 to mitigate the risk of non-compliance with CIPFA LAAP Bulletin 99 and identified best practice.

5.2.5 In the short-term, the level and adequacy of reserves are regularly reviewed and monitored through regular outturn/ forecast reporting. In the medium term, reserves are assessed as part of the budget-setting process and the Medium Term Financial Strategy, which includes provision for an increase in reserves of £0.2m per annum over the life of the Strategy.

5.2.6 In comparison to all other Welsh Authorities, at 31 March 2018 Blaenau Gwent had the lowest level of general and earmarked reserves expressed as a percentage of Gross Revenue Expenditure. Comparative information drawn from audited statutory accounts indicates that this position has improved to the end of 2018/2019, as follows:

	2017/2018	2018/2019
Blaenau Gwent Usable Reserves	£10.501m	£12.725m
Blaenau Gwent Usable Reserves as a percentage of Gross Revenue Expenditure	4.63%	5.74%
Ranking in Comparison with all Wales Local Authorities	22	20
All-Wales Average	£25.946m	£26.465m
All-Wales Average	11.44%	11.93%

5.2.7 In order to meet the Welsh average, general and earmarked reserves would need to increase significantly to approximately £26.5m.

5.2.8 There is a risk that failure to increase reserves further will attract adverse criticism from regulators. This risk can be mitigated by increasing the Council Fund Reserve.

5.3 Legal

5.3.1 The Local Government Finance Act 1992 requires authorities in England and Wales to have regard to the level of reserves needed for meeting estimated future expenditure when calculating the budget requirement.

5.3.2 Section 25 of the Local Government Act 2003 places a duty on chief finance officers' to report on the robustness of estimates and adequacy of reserves when the authority is considering its budget requirement.

5.3.3 Section 114 of the Local Government Finance Act 1988 requires the chief finance officer to report to all the authority's councillors if there is or is likely to be unlawful expenditure or an unbalanced budget. This would include situations where reserves have become seriously depleted and it is forecast that the authority will not have the resources to meet its expenditure in a particular financial year.

5.4 Personnel

There are no direct personnel/staffing implications arising out of this report.

6. Supporting Evidence

6.1 Performance Information and Data

6.1.1 The level of the Council's general reserve disclosed in the draft statutory accounts for the financial year ended 31 March 2020 was £6.348m equating to 4.69% of net revenue expenditure (as reported in the 2019/2020 Revenue Outturn forms). The current 4% target level of general reserves in accordance with the reserves protocol is £5.414m.

6.1.2 The revenue budget year-end position for 2019/2020 (as at end of Quarter 4) indicates a surplus of £0.454m after the application of £1.5m from earmarked reserves.

6.1.3 Therefore, the impact on the outturn position for the general reserve at 31 March 2020 would be as follows:

Table 1: General Reserve	£000
Balance at 31 March 2019	5,894
Budgeted Contribution to General Reserve	117
Reduction in Fire Authority Precept	132
Contribution to the Reserve: Net Portfolio Underspends	205
Provisional Balance at 31 March 2020	6,348

6.1.4 Appendix 1 gives details of the total earmarked reserves held at the start of the 2019/2020 financial year (£6.829m) with actual reserve movements to the end of quarter 4 (31 March 2020).

6.1.5 The level of earmarked reserves has been determined in accordance with the agreed reserves protocol. The level of usable reserves available to the Authority increased by £0.876m in 2019/2020.

6.1.6 The current summary outturn position for earmarked reserves at 31 March 2020 is as follows:

Table 2: Earmarked Reserves	£000
Balance at 31 March 2019	6,829
Reserve Adjustments	2,348
Actual Expenditure to Q4	(1,472)
Provisional Balance at 31 March 2020	7,705

6.1.7 For those reserves that have been utilised to fund actual expenditure to 31 March 2020 (£1.472m), details of the expenditure funded have been provided in Appendix 2. Details of additional income transferred to earmarked reserves (£2.348m) have been provided in Appendix 3.

6.1.8 During Quarter 4, earmarked reserves have been assessed for purpose, requirement and adequacy and adjusted where necessary to meet identified liabilities.

6.2 **Expected outcome for the public**

6.2.1 The management of earmarked and general reserves (in recognition of the need to plan for known or predicted future obligations, unexpected events or emergencies), helps demonstrate stewardship of the Authority's resources and its ability to provide services to the local community.

6.3 **Involvement** (*consultation, engagement, participation*)

6.3.1 Not applicable.

6.4 **Thinking for the Long term** (*forward planning*)

6.4.1 Stewardship of the Authority's resources allows for the provision of services to the local community in the short and long term.

6.5 **Preventative focus**

6.5.1 Not applicable.

6.6 **Collaboration / partnership working**

6.6.1 Not applicable.

6.7 **Integration(across service areas)**

6.7.1 Not applicable.

6.8 **EqIA**

6.8.1 An EQIA is not required as this report provides an estimated outturn position in relation to the Authority's reserve balances for the financial year, on an objective basis in accordance with relevant accounting standards, codes, concepts, principles, guidance and legislation.

7. **Monitoring Arrangements**

7.1 In the short-term, the level and adequacy of reserves are regularly reviewed and monitored through regular outturn/forecast reports.

7.2 There are legal requirements in respect of the reporting of reserves when

setting the annual budget and the statutory outturn position is considered by the Authority's external auditors in their audit of the annual Statement of Accounts.

- 7.3 In the medium term, reserves are assessed as part of the Medium Term Financial Strategy.

Background Documents /Electronic Links

- **Appendix 1**
- **Appendix 2**
- **Appendix 3**

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Appendix 1: Earmarked Reserves Movements 2019-2020

<u>Name of Reserve</u>	<u>Balance Brought</u>	<u>Reserve Adjustments</u>		<u>Total Reserve Adjustments</u>	<u>Actual Expenditure</u>	<u>Balance Carried</u>
	<u>Fwd 1 April 2019</u>	<u>Increases</u>	<u>Decreases</u>			<u>Fwd 31 March 2020</u>
	£	£	£	£	£	£
Deminimis Capital Works	87,812.13	41,781.33	0.00	41,781.33	(52,500.00)	77,093.46
Facilities	121,963.00	0.00	0.00	0.00	0.00	121,963.00
Energy Centre	55,659.00	3,289.00	0.00	3,289.00	0.00	58,948.00
Industrial Units	0.00	50,000.00	0.00	50,000.00	0.00	50,000.00
IT Infrastructure	133,809.48	0.00	0.00	0.00	(3,947.69)	129,861.79
Land at Blaenant Road	136,200.00	0.00	(136,200.00)	(136,200.00)	0.00	0.00
WRAP Regional Vehicles	51,944.85	70,921.00	0.00	70,921.00	0.00	122,865.85
Budget Contingency Fund	71,347.89	0.00	0.00	0.00	(6,996.00)	64,351.89
Building Control Fees	83,180.01	17,540.38	(14,343.35)	3,197.03	0.00	86,377.04
Business Support	9,005.50	0.00	(5,936.50)	(5,936.50)	(3,069.00)	0.00
Business Support Hybrid Model	0.00	53,000.00	0.00	53,000.00	0.00	53,000.00
Cardiff Capital Region City Deal	187,836.00	106,894.00	0.00	106,894.00	0.00	294,730.00
Community Asset Transfers	13,868.63	0.00	0.00	0.00	(13,868.63)	0.00
Corporate Landlord ALT	0.00	18,153.89	0.00	18,153.89	0.00	18,153.89
Deposits and Bonds	3,200.00	0.00	0.00	0.00	0.00	3,200.00
Downsizing, Redundancy & Transitional Costs	216,227.51	171,000.00	0.00	171,000.00	(187,138.80)	200,088.71
Election Costs	36,228.83	0.00	0.00	0.00	0.00	36,228.83
Future Interest Rate	106,000.00	0.00	(106,000.00)	(106,000.00)	0.00	0.00
General/ Voluntary Sector Grants	60,000.00	0.00	0.00	0.00	(32,320.00)	27,680.00
ICT	272,120.31	55,155.67	0.00	55,155.67	(102,464.80)	224,811.18
Insurance Liabilities	922,662.65	956,332.58	0.00	956,332.58	0.00	1,878,995.23
Individual Schools Budget (ISB)	186,153.00	0.00	0.00	0.00	(159,371.46)	26,781.54
Land & Property Charges	98,591.14	28,956.28	0.00	28,956.28	0.00	127,547.42
Leisure Termination Costs	165,238.28	0.00	(4,590.28)	(4,590.28)	(160,648.00)	0.00
Local Development Plan	192,166.54	0.00	0.00	0.00	(42,878.00)	149,288.54
LMS Balances	1,009,644.58	265,107.52	(77,388.05)	187,719.47	0.00	1,197,364.05
Members Local Grants	33,834.67	6,512.74	0.00	6,512.74	0.00	40,347.41
Payroll Project Management	23,529.97	0.00	0.00	0.00	0.00	23,529.97
Person Centred Practice	7,093.00	0.00	0.00	0.00	(7,093.00)	0.00
Prudential Borrowing	200,000.00	0.00	0.00	0.00	(200,000.00)	0.00
Specialist Commercial Advice (Leisure Trust Review)	64,538.00	0.00	0.00	0.00	(45,349.28)	19,188.72
Specialist Commercial Advice (Waste Arrangements)	28,522.07	0.00	(1,902.31)	(1,902.31)	(26,619.76)	0.00

Appendix 1: Earmarked Reserves Movements 2019-2020

<u>Name of Reserve</u>	<u>Balance Brought</u>	<u>Reserve Adjustments</u>		<u>Total Reserve Adjustments</u>	<u>Actual Expenditure</u>	<u>Balance Carried</u>
	<u>Fwd 1 April 2019</u>	<u>Increases</u>	<u>Decreases</u>			<u>Fwd 31 March 2020</u>
	£	£	£	£	£	£
Stock Conditions Survey	12,137.34	0.00	0.00	0.00	0.00	12,137.34
Strategic Business Reviews	250,000.00	0.00	0.00	0.00	(56,938.73)	193,061.27
Superannuation	500,000.00	0.00	0.00	0.00	0.00	500,000.00
Taxation	141,917.68	0.00	0.00	0.00	(8,004.60)	133,913.08
Technology Park Feasibility Study	80,000.00	200,000.00	0.00	200,000.00	(80,000.00)	200,000.00
Transport Oncost	23,127.00	10,000.00	0.00	10,000.00	0.00	33,127.00
Waste Services	120,000.00	0.00	0.00	0.00	0.00	120,000.00
Winter Maintenance	200,000.00	0.00	0.00	0.00	0.00	200,000.00
Aneurin Bevan Health Board - Education	55,664.00	8,000.00	0.00	8,000.00	(22,701.48)	40,962.52
Corporate Procurement	44,633.86	4,167.76	0.00	4,167.76	(44,364.00)	4,437.62
CRASB	11,058.00	0.00	0.00	0.00	0.00	11,058.00
Education - Gypsy Travellers	43,618.42	0.00	0.00	0.00	(2,814.00)	40,804.42
EU Exit Preparations for Food Enforcement	9,738.00	0.00	0.00	0.00	(9,738.00)	0.00
FR	33,647.89	59,033.36	0.00	59,033.36	(20,528.97)	72,152.28
Leadership Hallmark	24,837.66	0.00	0.00	0.00	0.00	24,837.66
Period Poverty	0.00	12,796.05	0.00	12,796.05	0.00	12,796.05
Planning WAG Grant Planning Committee	6,264.27	0.00	0.00	0.00	(4,160.61)	2,103.66
Prevent	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Regen General Contributions Unapplied (Town Centre Management)	47,588.25	0.00	0.00	0.00	0.00	47,588.25
Rights of Way Diversions	20,255.00	0.00	0.00	0.00	0.00	20,255.00
Section 106 Agreements	225,390.20	0.00	0.00	0.00	(54,348.89)	171,041.31
SEW Adoption Collaboration	231,394.30	275,226.81	0.00	275,226.81	0.00	506,621.11
SMIFFs	13,558.11	77,388.05	0.00	77,388.05	(90,946.16)	(0.00)
Sports Council	0.00	29,700.00	0.00	29,700.00	0.00	29,700.00
SSIA/PLOF Grant	20,171.39	0.00	0.00	0.00	(17,365.31)	2,806.08
Syrian Resettlement Programme	0.00	122,980.73	0.00	122,980.73	0.00	122,980.73
Workforce Development Collaboration	93,985.04	8,479.28	0.00	8,479.28	(9,987.07)	92,477.25
Restrictive Physical Intervention	5,903.75	0.00	(570.75)	(570.75)	(5,333.00)	0.00
School Based Counselling	2,385.00	0.00	(2,385.00)	(2,385.00)	0.00	0.00
Youth Service	23,030.81	44,871.53	0.00	44,871.53	0.00	67,902.34
Total:	6,828,683.01	2,697,287.96	(349,316.24)	2,347,971.72	(1,471,495.24)	7,705,159.49

Appendix 2: Expenditure Funded by Earmarked Reserves, 2019-2020

<u>Name of Reserve</u>	<u>Actual Expenditure to Q4</u>	<u>Purpose of Expenditure</u>
	£	
Deminimis Capital Works	52,500.00	Expenditure incurred for repayment of Invest to Save funding on the Central Depot project.
IT Infrastructure	3,947.69	Leasing cost of Workplace transformation equipment.
Budget Contingency Fund	6,996.00	Funding the safeguarding of Teacher & Learning Responsibility payments at Abertillery Learning Campus following a restructure.
Business Support	3,069.00	Staff training costs.
Community Asset Transfers	13,868.63	Reserve fully utilised to fund Grounds CAT transfers.
Downsizing, Redundancy & Transitional Costs	187,138.80	Redundancies relating to staff downsizing .
General/ Voluntary Sector Grants	32,320.00	Funding the Authority's contribution towards the Citizens Advice Bureau.
ICT	102,464.80	Laptop Refresh
Individual Schools Budget (ISB)	159,371.46	This includes agreed funding for the River Centre £57k and the remainder relates to SEN funding for a number of schools.
Leisure Termination Costs	160,648.00	Additional financial support to Aneurin Leisure to fund early termination costs.
Local Development Plan	42,878.00	To cover Local Development Plan obligations.
Person Centred Practice	7,093.00	Funding of the overspend in relation to Person Centred Practice.
Prudential Borrowing	200,000.00	Repairs to Roads
Specialist Commercial Advice (Leisure Trust Review)	45,349.28	Procurement of specialist advice for reviewing the delivery model.
Specialist Commercial Advice (Waste Arrangements)	26,619.76	Fees in respect of financial due diligence on Silent Valley Waste Services Ltd.
Strategic Business Reviews	56,938.73	Contribution towards 3rd Party expenditure consultant fees.
Taxation	8,004.60	To fund cost in relation to HMRC Making Tax Digital requirements.
Technology Park Feasibility Study	80,000.00	Provision of Concept Reports
Aneurin Bevan Health Board - Education	22,701.48	Transformation, leadership capacity funding.
Corporate Procurement	44,364.00	Utilising reserve for Strategic Business Review Support - 3rd Party Spend Consultant Fees
Education - Gypsy Travellers	2,814.00	Contribution towards employee costs in relation to Early Years.
EU Exit Preparations for Food Enforcement	9,738.00	Food safety expenditure.
IER	20,528.97	Stationery & Postage costs in relation to the Individual Electoral Register.
Planning WAG Grant Planning Committee	4,160.61	To cover the costs of archiving old plans.
Section 106 Agreements	54,348.89	This relates to school class size funding and works at Bedwellty Park.
SMIFFs	90,946.16	This relates to SMIFFs and SIMS* expenditure 2019/2020.
SSIA/PLOF Grant	17,365.31	This relates to secondment costs.
Workforce Development Collaboration	9,987.07	Repayment to Caerphilly CBC in relation to their element of PLOF income retained in this reserve.
Restrictive Physical Intervention	5,333.00	Funding for positive future schemes.
Total to Qtr 4:	1,471,495.24	

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Appendix 3: Additional Income Transferred to Earmarked Reserves, 2019-2020

<u>Name of Reserve</u>	<u>Income to Q4</u>	<u>Source of Income</u>
	£	
Deminimis Capital Works	41,781.33	Receipts received in 2019/2020.
Energy Centre	3,289.00	Transfer of 2019/2020 Energy Centre underspend.
Industrial Units	50,000.00	Match funding required to fund the grant approval on Industrial Units.
WRAP Regional Vehicles	70,921.00	This includes £24k RCCO to fund vehicles not yet delivered and the remainder to replace regional vehicles in the future.
Building Control Fees	17,540.38	Increase in reserve to include 2019/2020 monies.
Business Support Hybrid Model	53,000.00	To implement the new Hybrid Mail Model including software.
Cardiff Capital Region City Deal	106,894.00	Blaenau Gwent's share of Cardiff Capital Region City Deal Reserves (on consolidation of CCRCO Accounts).
Corporate Landlord ALT	18,153.89	Corporate Landlord underspend on Aneurin Leisure Trust buildings.
Downsizing, Redundancy & Transitional Costs	65,000.00	Increase in reserve to cover Downsizing.
ICT	55,155.67	2019/2020 underspend against IT budget and additional sums required for project implementation in 2020/2021.
Insurance Liabilities	956,332.58	Unwinding of Insurance Provision for claims not yet received where it has been assessed the likelihood of payment to settle has reduced.
Land & Property Charges	28,956.28	Increase in potential income arising from changes to existing debt and new charges
LMS Balances	265,107.52	Net surplus on schools 2019/2020.
Members Local Grants	6,512.74	2019/2020 underspend on General Grants and Special Levy.
Technology Park Feasibility Study	63,800.00	Increase in reserve to cover future costs.
Transport Oncost	10,000.00	Surplus on the Transport account 2019/2020.
Aneurin Bevan Health Board - Education	8,000.00	Funding received from ABHB for regional working, supply cover for schools and training
Corporate Procurement	4,167.76	Underspend in relation to telecommunications suspense
IER	59,033.36	This relates to IER Home Office funding and Electoral Reform Grant.
Period Poverty	12,796.05	Establishment of new reserve to cover costs in relation to Period Poverty.
SEW Adoption Collaboration	275,226.81	SEWAS underspend 2019/20 to be held in a specific reserve, maintained independently of Blaenau Gwent.
Sports Council	29,700.00	Sports Council funding to cover costs in relation to works to changing rooms at Abertillery Sports Centre.
Syrian Resettlement Programme	122,980.73	To fund ongoing costs identified in relation to the resettlement of refugee families.
Workforce Development Collaboration	8,479.28	Underspend in relation Blaenau Gwent PLOF.
Youth Service	44,871.53	Increase in reserve to cover backdated restructure.
Total to Qtr 4:	2,377,699.91	

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